



REGULAR COUNCIL MEETING AGENDA
Held on Tuesday, November 18, 2025, at 5:00 PM
In-Person – Town Hall Council Chambers 2nd Floor

Teleconference Toll Free Number – 1-833-311-4101
Access Code: 2862 383 7111

Video Conference Link: [Click Here](#)
Access Code: 2862 383 7111

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Canadian National Anthem
4.	Land Acknowledgement Statement
5.	Public Question/Comment (Only Addressing Motion(s) or Reports on the Agenda)
6.	Disclosure Additional Items
7.	Public Meeting – None
8.	Presentations/Awards/Deputations
	1. Kathrine Christensen, 1000 Islands Accommodations Partners (TIAP) – Report on Business 2025 1.1 RTO 9 Industry Insights Survey 1.2 TIAP Marketing Report 1.3 Travel Media Statistics Report
	2. Tourism Advisory Panel (TAP) – 2025 Year-End Review – Councillor Matt Harper, TAP Chair
9.	Delegations – None

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

10.	Mayor's Declarations
	1. International Day for the Elimination of Violence Against Women – Leeds Grenville Interval House (LGIH) – November 25, 2025
11.	Unfinished Business
	Lynsey Zufelt, Deputy Clerk
	Council CSC-2025-08 – 2026 Council Schedule – Recognize Statutory Holidays
12.	Motion #25-156 – Approval of Minutes – Tuesday, November 4, 2025
13.	Staff Reports
	David Armstrong, Manager of Public Works
	Council-RDS-2025-13 – Award of Contract – Skid Steer
	Council-UTIL-2025-10 – 2025 Third (3 rd) Quarter Water & Wastewater Reports
14.	Motions (Council Direction to Staff)
	1. Request for a Report – Strategy to Disincentivize Deliberate Vacancy Of Properties – Mayor Beddows
15.	Correspondence
	1. Festival of Trees Fundraiser – Leeds and Grenville Interval House (LGIH) – Request for Support
	2. Township of Edwardsburgh Cardinal – Ontario Community Infrastructure Fund (OCIF) – Request for Support
	3. Ministry of the Environment, Conservation and Parks (MECP) – Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities
	4. United Counties of Leeds and Grenville (UCLG) – Media Release – Leeds and Grenville Selected for National Homelessness Reduction Innovation Fund
	5. Ministry of Municipal Affairs and Housing (MMAH) – <i>Fighting Delays, Building Faster Act, 2025 (Bill 60)</i>
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
18.	Discussion of Additional Items
19.	Questions from the Media
20.	Confirmation By-law
	By-law No. 2025-102 – Confirm the proceedings of Council for the meeting held on Tuesday, November 18, 2025
21.	Next Meeting: Regular Council – Tuesday, December 2, 2025, at 5:00 PM
22.	Adjournment

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

The Corporation of the Town of Gananoque

Land Acknowledgement Statement

We begin this meeting of Council by acknowledging that we are on traditional territory of the Haudenosaunee (*Hoe-den-oh-show-nee*) and Anishinabe (*A-nish-in-'a-bay*) and First Peoples. We do so respecting both the land and the Indigenous People who continue to walk with us through this world.

We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible.

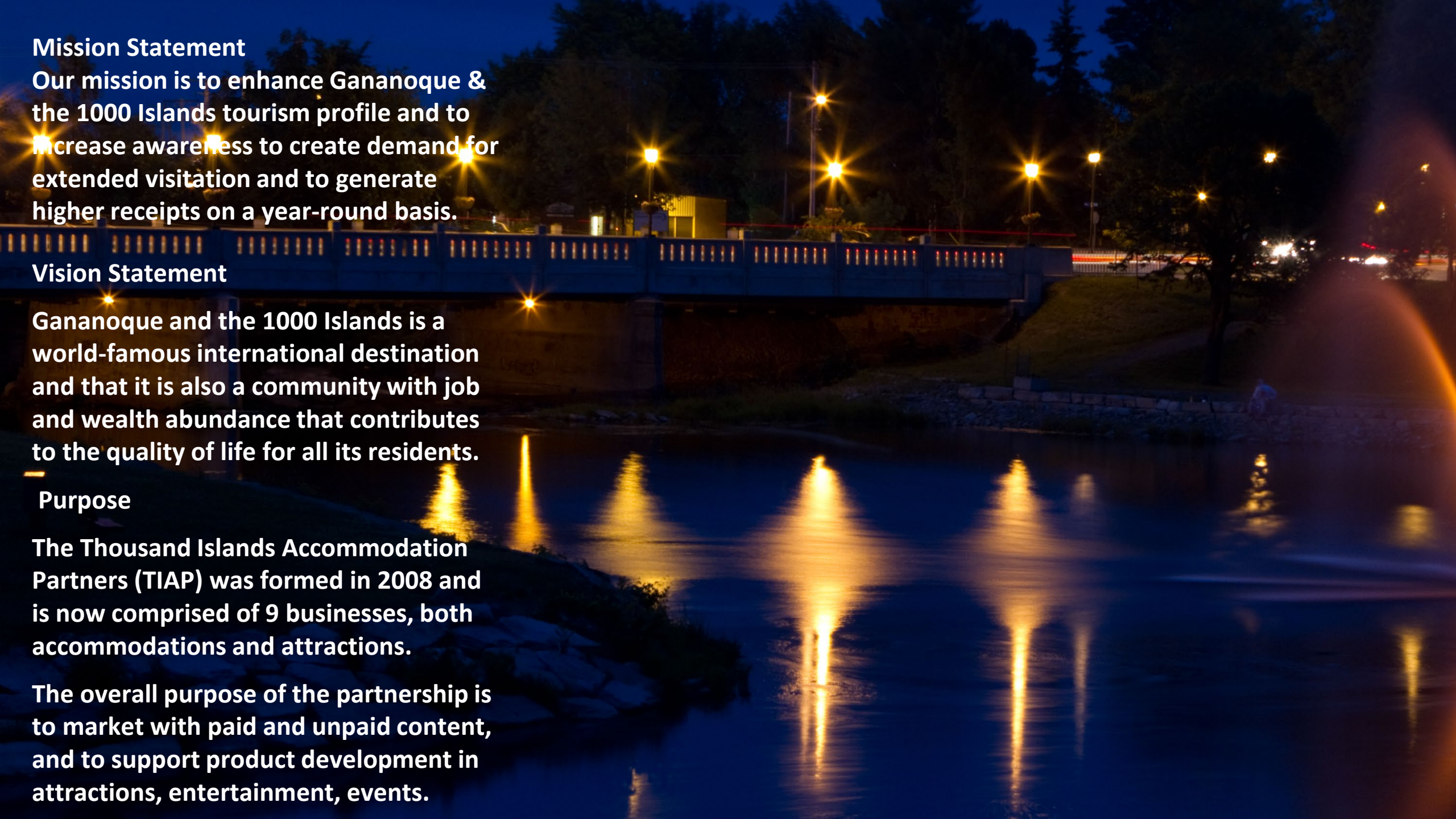


1000 Islands Accommodation Partners

Report on Business

Reporting Period: 01/01/2025 - 31/09/2025



A nighttime photograph of a bridge over a body of water. The bridge has a blue railing and is illuminated by several bright yellow lights. The lights create long, vertical reflections on the dark water. In the background, there are trees and some distant lights. The overall scene is dark and atmospheric.

Mission Statement

Our mission is to enhance Gananoque & the 1000 Islands tourism profile and to increase awareness to create demand for extended visitation and to generate higher receipts on a year-round basis.

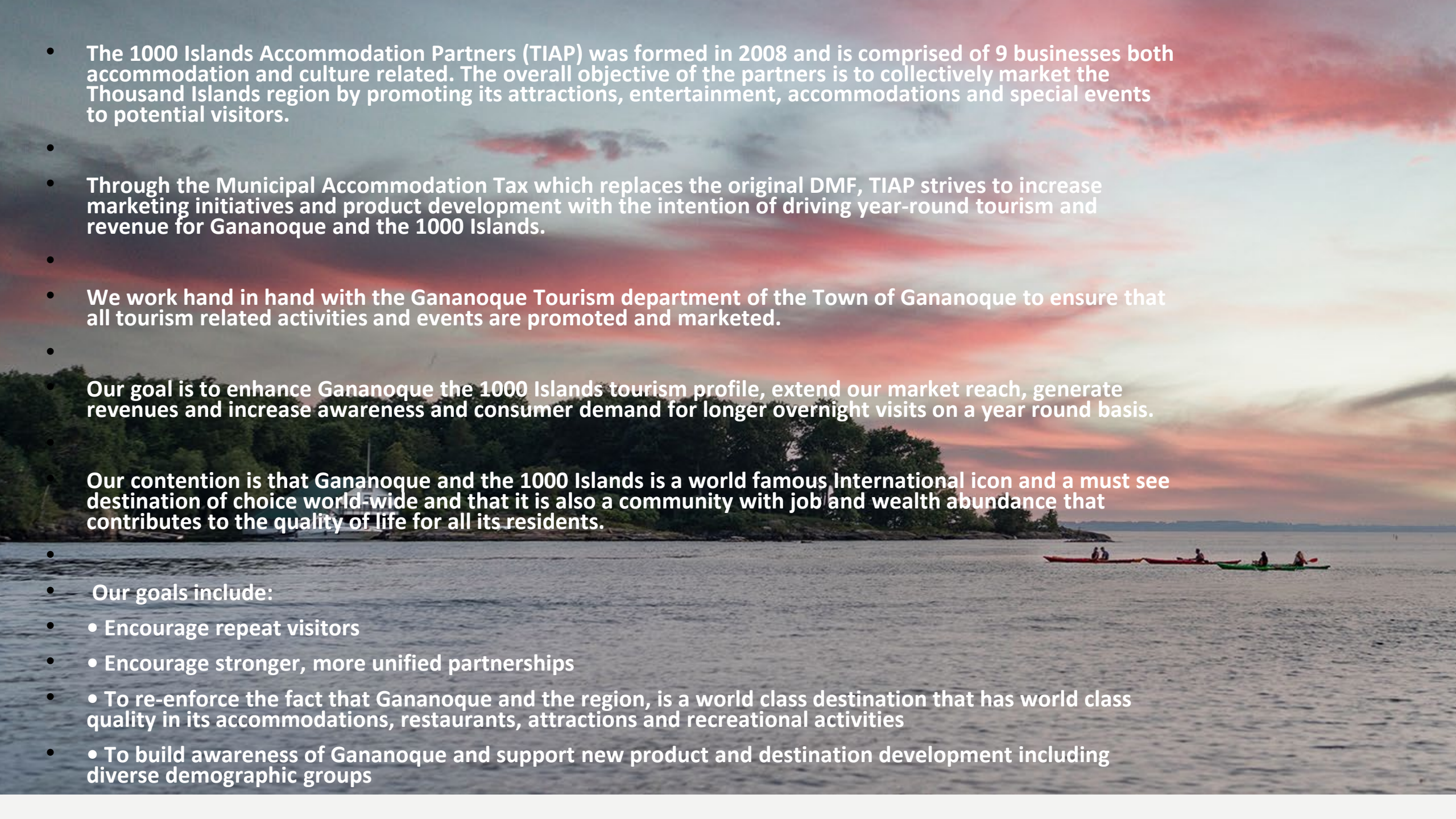
Vision Statement

Gananoque and the 1000 Islands is a world-famous international destination and that it is also a community with job and wealth abundance that contributes to the quality of life for all its residents.

Purpose

The Thousand Islands Accommodation Partners (TIAP) was formed in 2008 and is now comprised of 9 businesses, both accommodations and attractions.

The overall purpose of the partnership is to market with paid and unpaid content, and to support product development in attractions, entertainment, events.

- 
- The 1000 Islands Accommodation Partners (TIAP) was formed in 2008 and is comprised of 9 businesses both accommodation and culture related. The overall objective of the partners is to collectively market the Thousand Islands region by promoting its attractions, entertainment, accommodations and special events to potential visitors.
 -
 - Through the Municipal Accommodation Tax which replaces the original DMF, TIAP strives to increase marketing initiatives and product development with the intention of driving year-round tourism and revenue for Gananoque and the 1000 Islands.
 -
 - We work hand in hand with the Gananoque Tourism department of the Town of Gananoque to ensure that all tourism related activities and events are promoted and marketed.
 -
 - Our goal is to enhance Gananoque the 1000 Islands tourism profile, extend our market reach, generate revenues and increase awareness and consumer demand for longer overnight visits on a year round basis.
 -
 - Our contention is that Gananoque and the 1000 Islands is a world famous International icon and a must see destination of choice world-wide and that it is also a community with job and wealth abundance that contributes to the quality of life for all its residents.
 -
 - Our goals include:
 - Encourage repeat visitors
 - Encourage stronger, more unified partnerships
 - To re-enforce the fact that Gananoque and the region, is a world class destination that has world class quality in its accommodations, restaurants, attractions and recreational activities
 - To build awareness of Gananoque and support new product and destination development including diverse demographic groups

• Travel Media and Advocacy

TRAVEL MEDIA

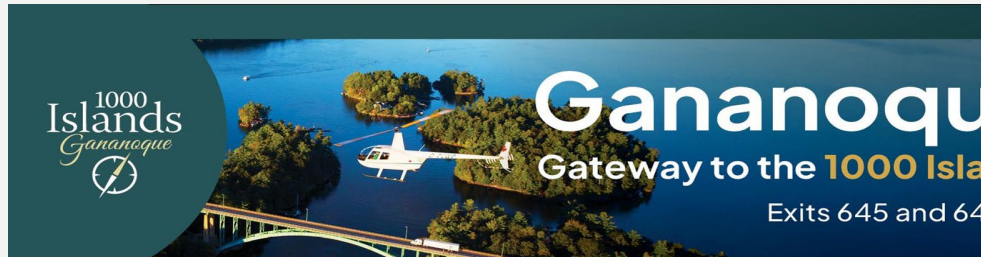
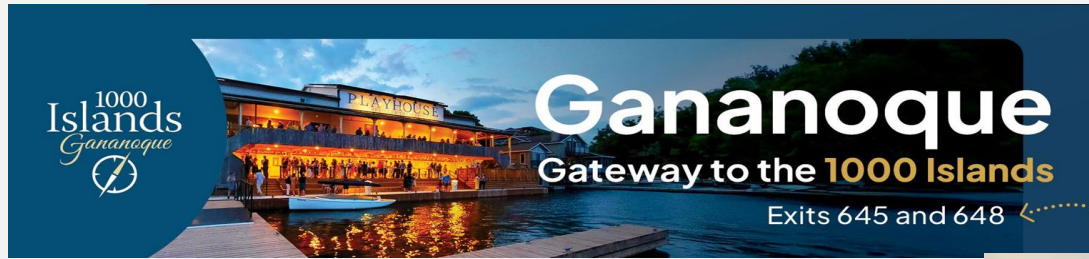
- Attended major travel media marketplaces including;
 - GoMedia - the Destination Canada global media marketplace held in Jasper Alberta
 - TMAC - the Travel Media Association of Canada marketplace in Saskatoon Saskatchewan
- We entertain 10 to 20 media per year from Ontario, Canada and the world including in 2025;
- Ontario By Bike * Ron Blastarche
 - Stephanie Mayo * Jay Kana and Stephanie Wellcraft
 - Davinder Ramnarine * Jen Weatherall
 - Chris and Brie Mitchell
 - German, French and UK media with Destination Ontario
 - Australian media with Destination Canada
 - The TMAC Ontario Chapter meeting in September with 8 media including Quebec Chapter
 - Bruce Northam, New York * Heather Mikesell
 - The Globe and Mail
 - and others

Maintain a currant robust photo library, video library, and editorial library (available for use)

We maintain relationships with the RTO9, Destination Canada and Destination Ontario as well as the 1000 Islands International Council (New York)

Attending showcases promoting our region, with our partners, in the DC European Showcase, Hamburg; DC Showcase, Paris. DC and DO Rendezvous Canada





Paid advertising includes:

Ontario By Bike
1000 Islands International Council
publications and online

Attractions Ontario
Summer Fun Guides
Modern Mississauga
Radio
Print in local papers and magazines
Lakeland Boating
Brantford papers
Brantford on line

Google Words ads with focus on
Quebec Ottawa and GTA
Facebook/Instagram paid social
401 Billboards

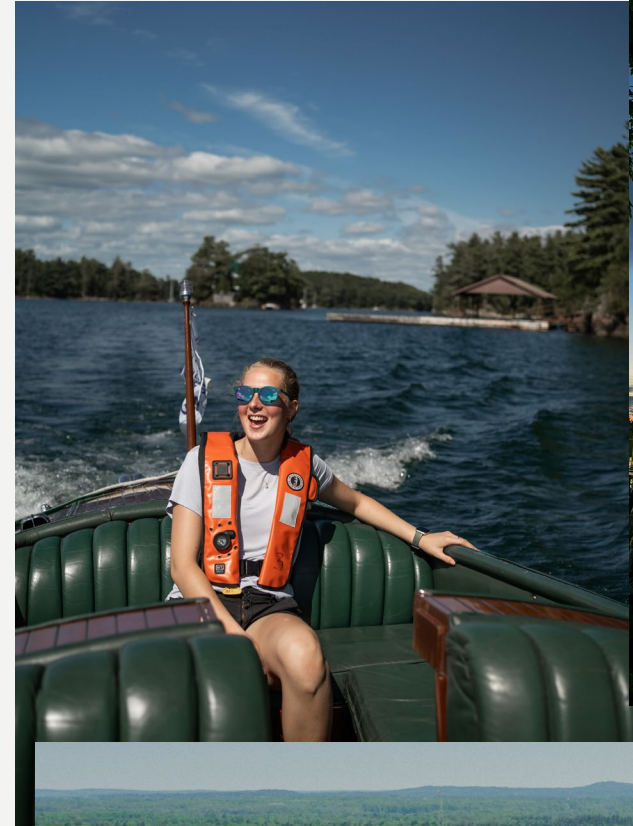
SATW program
CITAP program

TIAP supports all tourism-based events with paid and unpaid advertising opportunities.

- Our monthly newsletter reaches 25K plus homes and highlights every event in the region as well as all attractions.
- Our website provides information, links and opportunities for individuals and industry members.

2025 Events:

- Black Creek Professional Rodeo (Lansdowne Fairground)
- Live Professional Theatre at the Thousand Islands Playhouse
- Live music at Joel Stone Park
- Artisan Market in Town Park
- Gananoque Farmers Market Cruise in Classic Car Show
- 1000 Islands Family Ribfest
- Canada Day Festivities
- Lansdowne Fair
- Le FestivILES Culture
- Lyndhurst Turkey Fair
- Candy Cane Lane



October 2025

RTO 9 Industry Insights Survey

Key Objectives

To understand our Industry database and their needs going into the RTO 9's 2026-2027 fiscal year.

- Assess the industry perspective of visitation and economic outlook for the region**
- Measure engagement with RTO 9 partners, communications and events**
- Determine what types of training opportunities the regional industry is seeking**

Methodology

Type of survey: Online using Survey Monkey

Sample location: Our industry database (1,867 subscribers) across the region

Sample size: 80 survey responses

Completion rate: 79%

Time spent: 7 minutes, 51 seconds

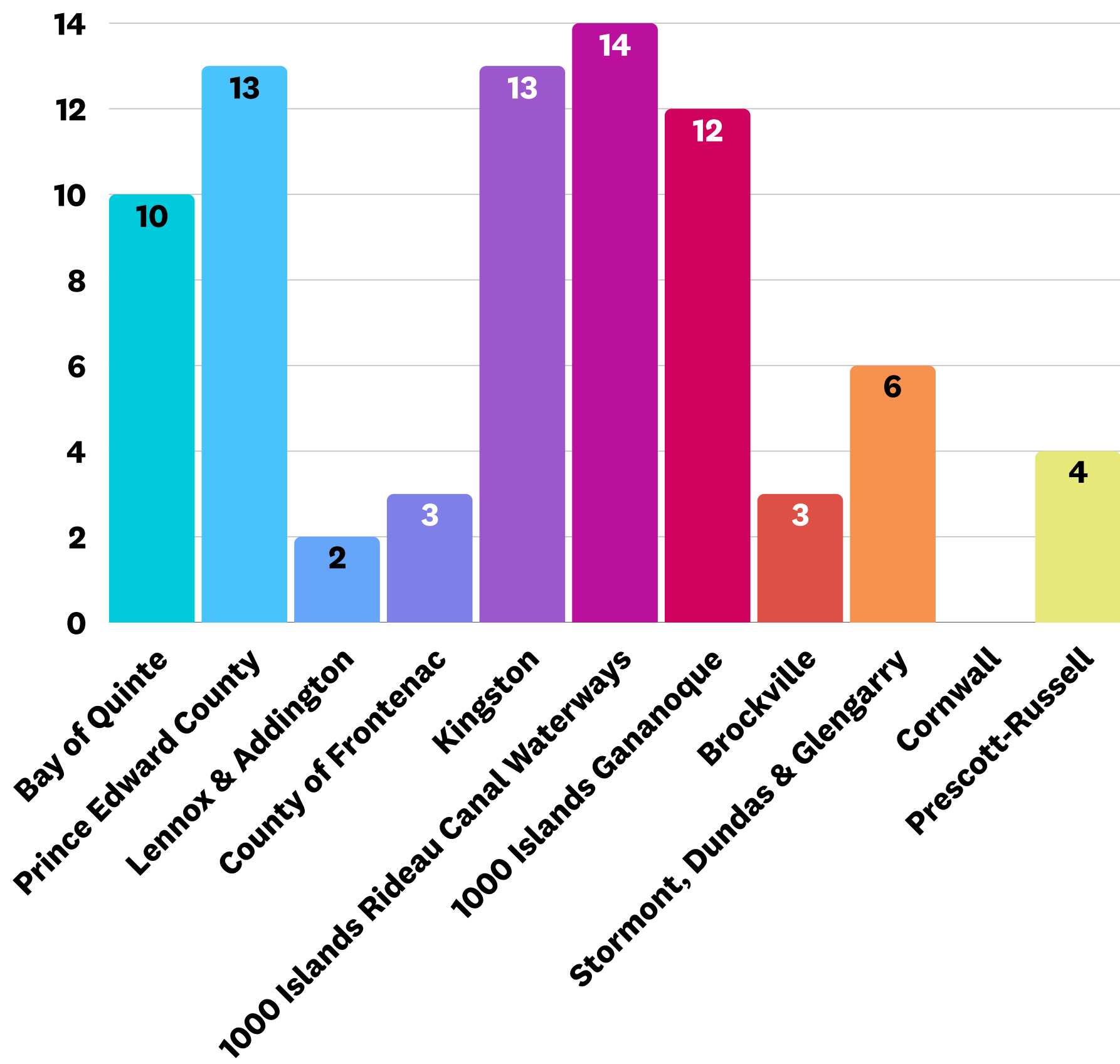
Open dates: October 6th - 24th, 2025 (3-weeks)

Delivery Methods: Direct email through Mailchimp, social media (Facebook, LinkedIn, Instagram), and shared through destination partners

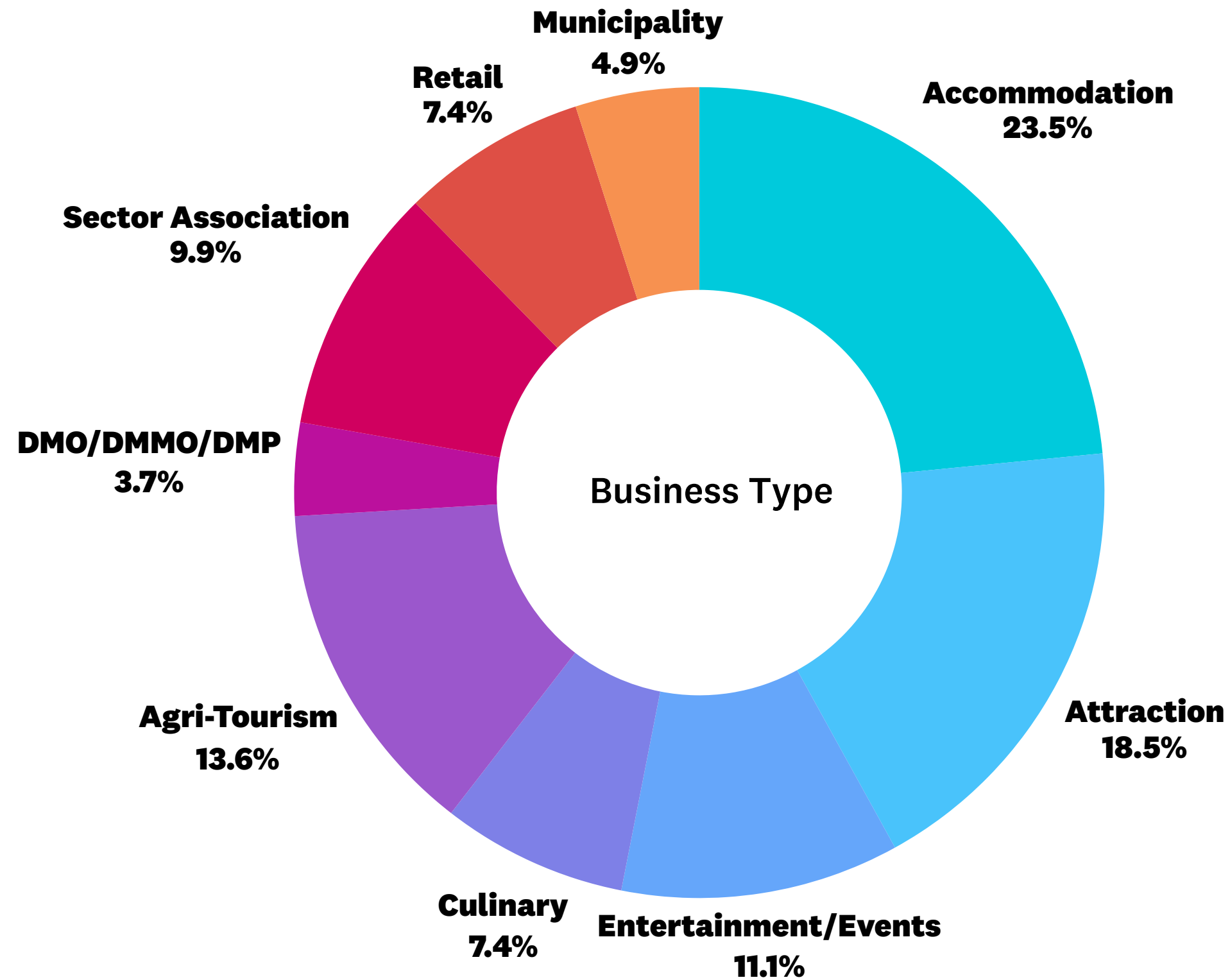
Survey Sample

5%

of our current industry
database
participated in the survey



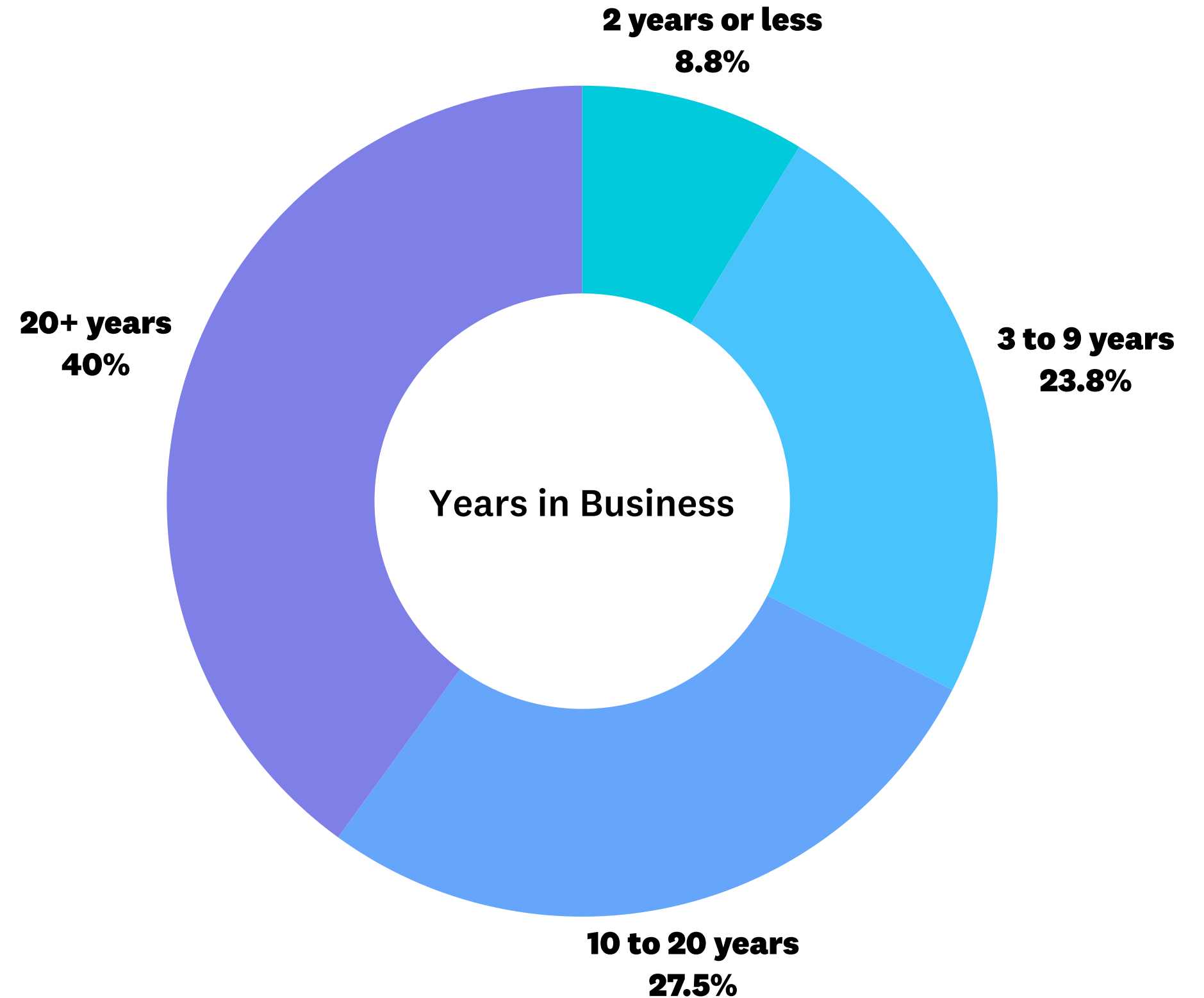
Profile of Survey Responses



Profile of Survey Responses

67.5%

of respondents have been
operating in RTO 9 for over 10 years



Industry Perception on Business Performance

74%

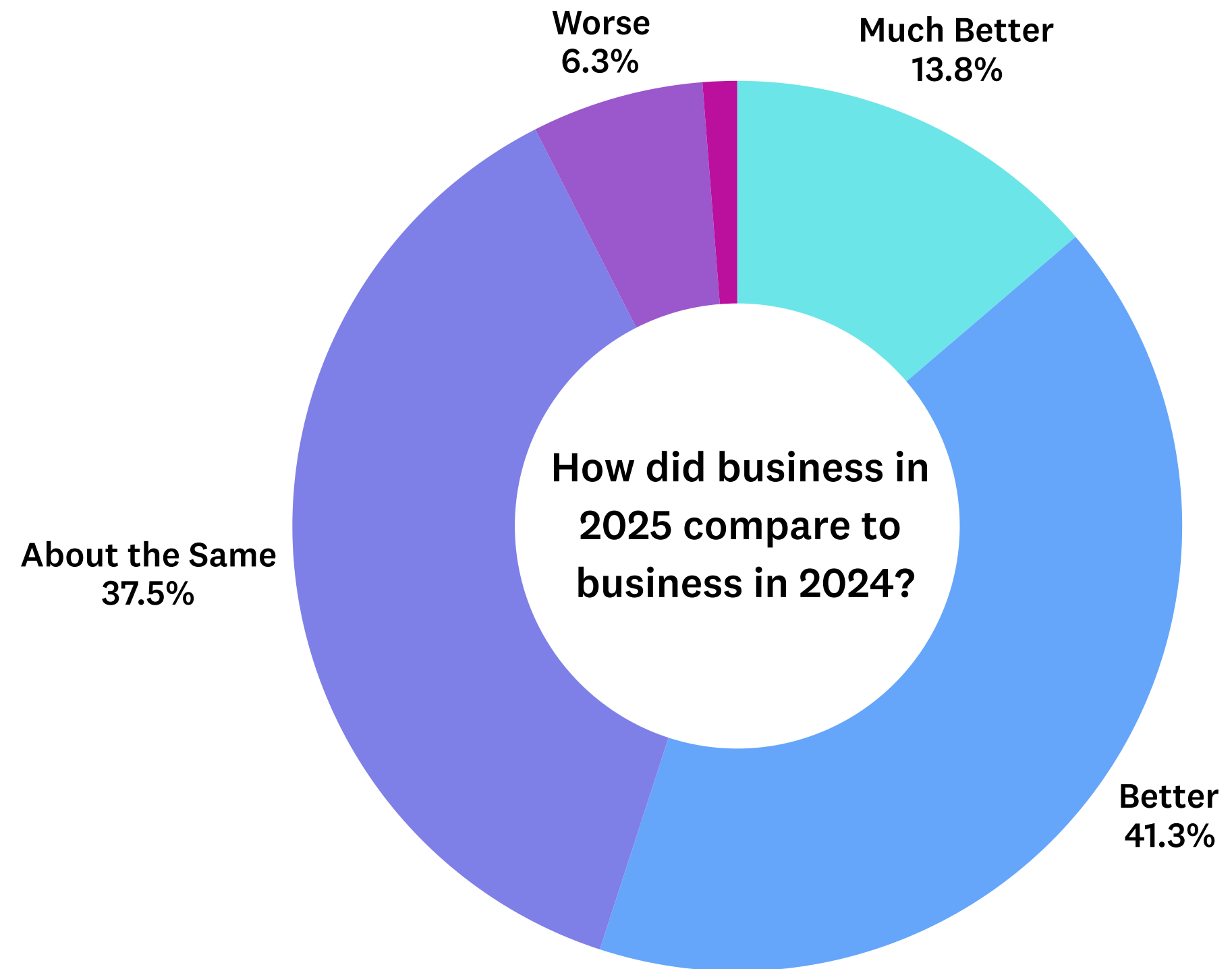
of respondents expect the future of
their business/organization to
improve

25%

expect it to remain the same

1%

expect it to worsen



Industry Perception on Visitation

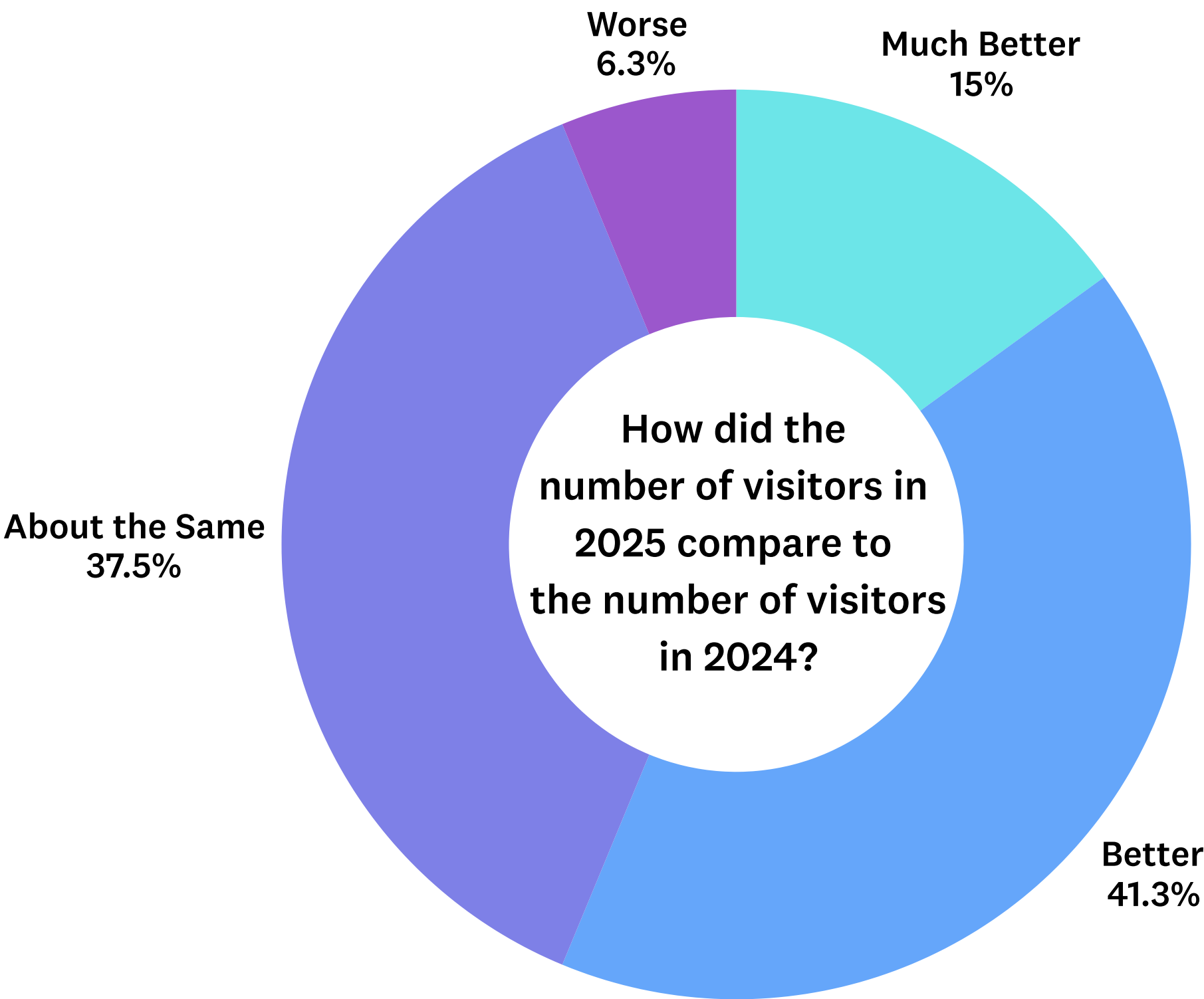
Impacts on Visitation

83%

of respondents who found visitation worse believe that the overall economy (ie. inflation, high cost of living, etc.) was a major factor impacting travel.

64%

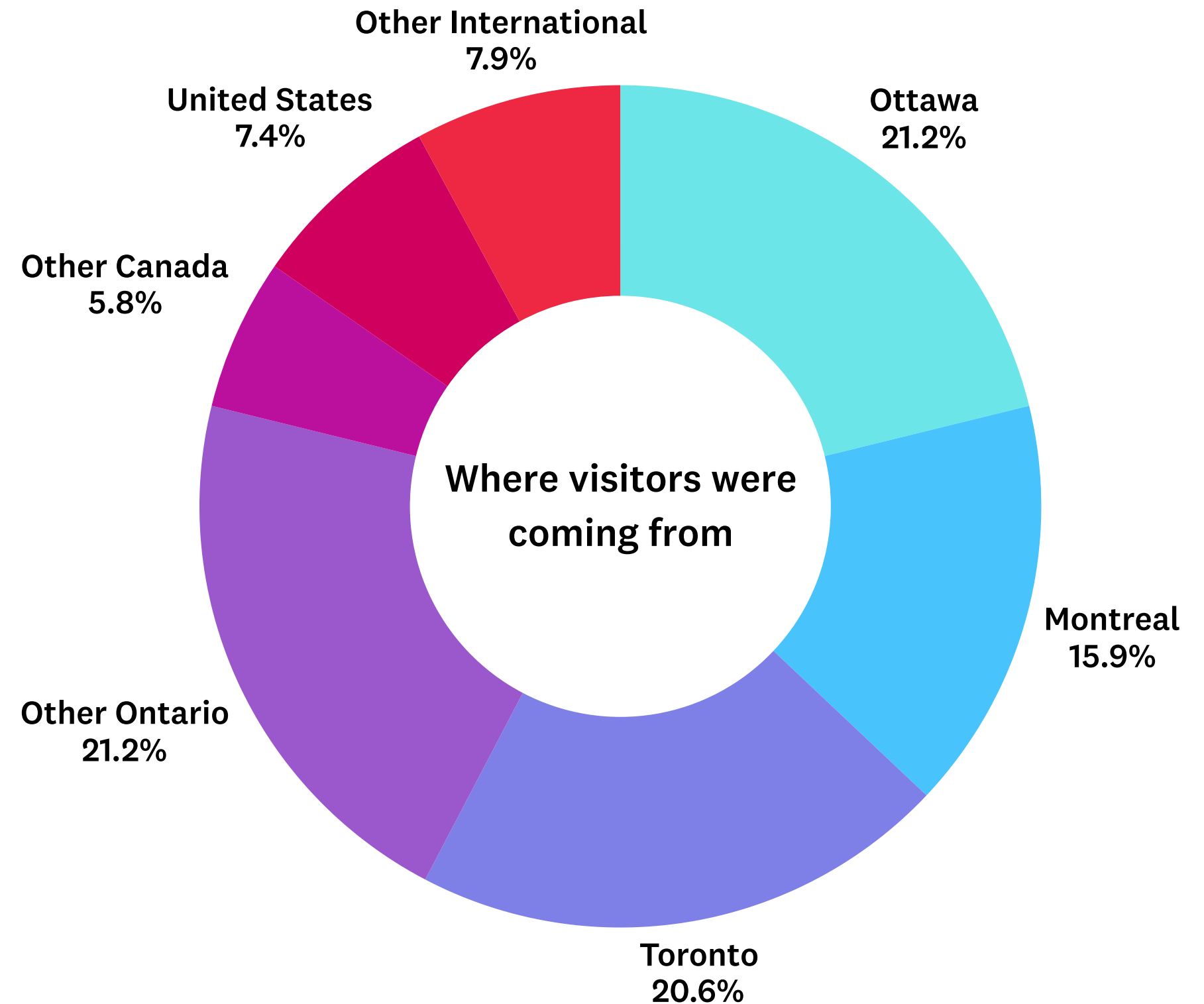
of respondents who found visitation worse also believe the political climate to be a major factor on travel.



Industry Perception on Visitation

85%

of respondents believe that
Canadian based travellers are their
main visitor market



TIAP Marketing Stats Report

Reporting Period: January 1st, 2025 - Oct 29, 2025

Kathrine Christensen

1000 Islands Accommodation Partners

(613) 888-0431

kchristensen@1000islandstourism.com

www.1000islandstourism.com

1dea

Prepared By:
1dea Design + Media Inc.
November 3, 2025

Kelsy Flewitt
Project Manager
1dea.ca | kelsy@1dea.ca

Executive Summary

Our website is very in-depth when sharing experiences to potential travellers.

Similar to how **online travel agency (OTA)** like Expedia is set up, the TIAP website utilizes proven travel industry user-experience best practices to provide in-depth detail about attractions, activities, and places to stay in the 1000 Islands, including a direct link to book them.

Most visitors found the website organically (ie. not through paid advertising)

From January 1 - October 28, the website had **97,984 visitors**, and found us through a Google or Bing search, or by using an AI platform.

Visitors from around the world are seeking information on the TIAP website

81% of website visitors from Canada, but we also have visits from 162 other countries including the US, France, UK, Germany, Italy and China (among the top).

Our email list and social media is quite large for a destination of our size

We have about **22,000 email subscribers**, and our open rate is well above tourism-industry averages. Unpaid (organic) social media posts have **reached 341,286 people**, and our Facebook and Instagram accounts have a combined **21,604 followers**.

A small ad budget is being used carefully to drive real action, such as people clicking through to partners like 1000 Islands Helicopter Tours to look at tours and packages.

New AI search tools also recognize 1000 Islands Tourism as a “go-to” source for 1000

Islands information. Between Jan 1 - Oct 28, 2025, 459 visitors landed directly on the website after conducting an AI search, utilizing tools such as ChatGPT, Perplexity, Claudai, Gemini, and Copilot. This will continue to grow in the future, and only represents a small fraction of prompts that interested travellers would have made, where TIAP's website content was provided as an answer.

Google Analytics

Pages and Screens (Jan 1 - Oct 28, 2025)

Since the beginning of this year, here are the top pages visited on TIAP's website, including total page views and unique or active users who visited. Visitors showed particular interest in seeing all experiences the area has to offer.

Page path and screen class +		↓ Views	Active users	Views per active user
Total		236,184 100% of total	128,347 100% of total	1.84 Avg 0%
1	/	32,389 (13.71%)	22,584 (17.6%)	1.43
2	/experience/city-cruises-gananoque/	15,655 (6.63%)	11,972 (9.33%)	1.31
3	/plan/about-the-1000-islands/	13,662 (5.78%)	10,711 (8.35%)	1.28
4	/gananoque-1000-islands-experiences/	12,841 (5.44%)	9,993 (7.79%)	1.28
5	/experiences/family-friendly/	11,213 (4.75%)	9,471 (7.38%)	1.18
6	/experiences/cycling/	8,948 (3.79%)	7,094 (5.53%)	1.26
7	/experiences/thrill-seekers/	7,418 (3.14%)	6,251 (4.87%)	1.19
8	/experience/rockport-cruises/	7,062 (2.99%)	5,446 (4.24%)	1.30
9	/experiences/1000-islands-helicopter-tours/	5,756 (2.44%)	4,810 (3.75%)	1.20
10	/experiences/beaches/	5,750 (2.43%)	4,252 (3.31%)	1.35
11	/ultimate-1000-islands-helicopter-tour-experience/	4,575 (1.94%)	4,046 (3.15%)	1.13
12	/events/	4,290 (1.82%)	3,340 (2.6%)	1.28
13	/experience/shoreline-casino-thousand-islands/	4,144 (1.75%)	3,258 (2.54%)	1.27
14	/experiences/	4,119 (1.74%)	3,021 (2.35%)	1.36
15	/experiences/trails/	3,749 (1.59%)	2,774 (2.16%)	1.35
16	/plan/maps-of-1000-islands/	3,655 (1.55%)	2,973 (2.32%)	1.23
17	/stay/	3,599 (1.52%)	2,749 (2.14%)	1.31
18	/experiences/on-the-water/	3,379 (1.43%)	2,677 (2.09%)	1.26
19	/experiences/castle-tours/	3,376 (1.43%)	2,683 (2.09%)	1.26
20	/experience/excursions-en-bateau-city-cruises-gananoque/	3,308 (1.4%)	2,520 (1.96%)	1.31
21	/stay/gananoque-inn-spa/	2,800 (1.19%)	2,236 (1.74%)	1.25
22	/experiences/cruising/	2,660 (1.13%)	2,065 (1.61%)	1.29
23	/experience/1000-islands-tower/	2,434 (1.03%)	1,972 (1.54%)	1.23
24	/experience/1000-islands-kayaking/	2,415 (1.02%)	1,939 (1.51%)	1.25
25	/experience/live-waterfront-theatre/	2,349 (0.99%)	1,943 (1.51%)	1.21

Traffic Acquisition

Source/Medium (Jan 1 - Oct 28, 2025)

Of the total traffic, the following demonstrates the sources of where traffic is coming from. With over 77,000 visits since Jan 1, the TIAP website generates a significant amount of traffic organically (in addition to paid ad campaigns and other referral partnerships).

Session source / medium +		↓ Sessions	Engaged sessions	Engagement rate
Total		156,061 100% of total	70,263 100% of total	45.02% Avg 0%
1	google / organic	77,310 (49.54%)	48,920 (69.62%)	63.28%
2	google / cpc	25,815 (16.54%)	5,042 (7.18%)	19.53%
3	fb / paid	25,151 (16.12%)	3,437 (4.89%)	13.67%
4	(direct) / (none)	12,589 (8.07%)	5,211 (7.42%)	41.39%
5	destinationontario.com / referral	4,457 (2.86%)	3,106 (4.42%)	69.69%
6	ig / paid	1,818 (1.16%)	311 (0.44%)	17.11%
7	bing / organic	1,655 (1.06%)	1,206 (1.72%)	72.87%
8	sfmtc / email	630 (0.4%)	264 (0.38%)	41.9%
9	m.facebook.com / referral	518 (0.33%)	264 (0.38%)	50.97%
10	ca.search.yahoo.com / referral	495 (0.32%)	380 (0.54%)	76.77%
11	facebook.com / referral	489 (0.31%)	287 (0.41%)	58.69%
12	duckduckgo / organic	402 (0.26%)	249 (0.35%)	61.94%
13	google / paid	357 (0.23%)	17 (0.02%)	4.76%
14	chatgpt.com / (not set) ⚠	306 (0.2%)	140 (0.2%)	45.75%
15	yahoo / organic	292 (0.19%)	213 (0.3%)	72.95%
16	(data not available) ⚠	263 (0.17%)	133 (0.19%)	50.57%
17	(not set) ⚠	230 (0.15%)	0 (0%)	0%
18	chatgpt.com / referral	213 (0.14%)	136 (0.19%)	63.85%
19	narcity.com / referral	195 (0.12%)	130 (0.19%)	66.67%
20	southeasternontario.ca / referral	184 (0.12%)	122 (0.17%)	66.3%
21	ecosia.org / organic	153 (0.1%)	93 (0.13%)	60.78%
22	leadsgo.io / referral	151 (0.1%)	150 (0.21%)	99.34%
23	l.facebook.com / referral	111 (0.07%)	62 (0.09%)	55.86%
24	fb-SiteLink / paid	71 (0.05%)	32 (0.05%)	45.07%
25	leeds1000islands.ca / referral	70 (0.04%)	57 (0.08%)	81.43%

Demographic

Visits by Country (Jan 1 - Oct 28, 2025)

Although the majority of visits will naturally come from Canadians, the TIAP website also generates global visits, which is a testament to the efforts that TIAP makes to build relationships through travel trade and media initiatives.

Country ▾ +		↓ Active users	New users	Engaged sessions	Engagement rate
Total		128,347 100% of total	129,170 100% of total	70,263 100% of total	45.02% Avg 0%
1	Canada	105,070 (81.86%)	106,529 (82.47%)	55,127 (78.46%)	42.98%
2	United States	13,164 (10.26%)	13,190 (10.21%)	8,599 (12.24%)	55.71%
3	France	2,749 (2.14%)	2,704 (2.09%)	2,151 (3.06%)	63.7%
4	United Kingdom	811 (0.63%)	800 (0.62%)	590 (0.84%)	59.84%
5	Germany	651 (0.51%)	637 (0.49%)	458 (0.65%)	60.9%
6	Italy	354 (0.28%)	352 (0.27%)	279 (0.4%)	65.34%
7	China	334 (0.26%)	312 (0.24%)	69 (0.1%)	20.47%
8	Spain	244 (0.19%)	244 (0.19%)	184 (0.26%)	65.02%
9	India	242 (0.19%)	241 (0.19%)	141 (0.2%)	48.45%
10	Ireland	240 (0.19%)	239 (0.19%)	161 (0.23%)	65.45%

Demographic

Visits by City (Jan 1 - Oct 28, 2025)

Within Ontario and Quebec, the following demonstrates where visits are coming from, with our 3 core geographic areas of Toronto, Montreal, and Ottawa taking the lead. Visits from Brampton and Hamilton areas directly correlate to the 1000 Islands Helicopter Tours conversion paid ad campaign currently in progress.

City ▼ +		↓ <u>Active users</u>	<u>New users</u>	<u>Engaged sessions</u>	<u>Engagement rate</u>
Total		128,347 100% of total	129,170 100% of total	70,263 100% of total	45.02% Avg 0%
1	Toronto	21,417 (16.69%)	20,460 (15.84%)	10,978 (15.62%)	44.04%
2	Montreal	11,736 (9.14%)	11,209 (8.68%)	6,756 (9.62%)	47.82%
3	Ottawa	8,457 (6.59%)	8,249 (6.39%)	4,688 (6.67%)	46.63%
4	(not set)	7,302 (5.69%)	6,565 (5.08%)	3,941 (5.61%)	47.53%
5	Kingston	3,067 (2.39%)	2,958 (2.29%)	2,084 (2.97%)	57.13%
6	Mississauga	2,420 (1.89%)	2,286 (1.77%)	1,329 (1.89%)	47.08%
7	Brampton	2,053 (1.6%)	2,017 (1.56%)	942 (1.34%)	40.12%
8	Hamilton	1,953 (1.52%)	1,831 (1.42%)	911 (1.3%)	40.2%
9	London	1,441 (1.12%)	1,394 (1.08%)	719 (1.02%)	44.3%
10	Vaughan	1,243 (0.97%)	1,133 (0.88%)	700 (1%)	49.4%

Demographic

Visits by Language (Jan 1 - Oct 28, 2025)

Analytics has demonstrated that many visitors who visited the site come from a very diverse array of primary languages. Below are the top 10 primary languages.

Language ▾ +		↓ Active users	New users	Engaged sessions	Engagement rate
Total		128,347 100% of total	129,170 100% of total	70,263 100% of total	45.02% Avg 0%
1	English	99,853 (77.8%)	100,281 (77.63%)	52,720 (75.03%)	43.95%
2	French	22,776 (17.75%)	22,702 (17.58%)	14,656 (20.86%)	53.34%
3	German	1,205 (0.94%)	1,202 (0.93%)	976 (1.39%)	65.15%
4	Chinese	1,094 (0.85%)	1,094 (0.85%)	511 (0.73%)	40.43%
5	Spanish	997 (0.78%)	996 (0.77%)	558 (0.79%)	47.13%
6	Italian	475 (0.37%)	474 (0.37%)	356 (0.51%)	62.02%
7	Korean	343 (0.27%)	341 (0.26%)	214 (0.3%)	54.18%
8	Dutch	300 (0.23%)	300 (0.23%)	246 (0.35%)	67.03%
9	Russian	278 (0.22%)	278 (0.22%)	112 (0.16%)	34.46%
10	Portuguese	214 (0.17%)	214 (0.17%)	102 (0.15%)	41.63%

Travel Media & Trade

Users & Page Views (Jan 1 - Oct 28, 2025)

TIAP provides specific information to travel trade and media leads who visit the website. The following showcases the visitor activity since January 1, which suggests that travel trade and media efforts are successfully driving those leads back to the website.

ot rows		/about/travel-media-and-trade/		
Page path and screen class		↓ Views	Active users	Views per active user
Total		1,254 0.53% of total	889 0.69% of total	1.41 Avg -23.35%
1	/about/travel-media-and-trade/travel-itineraries/	689 (54.94%)	591 (66.48%)	1.17
2	/about/travel-media-and-trade/	405 (32.3%)	286 (32.17%)	1.42
3	/about/travel-media-and-trade/media-influencers/	102 (8.13%)	67 (7.54%)	1.52
4	/about/travel-media-and-trade/travel-trade/	47 (3.75%)	40 (4.5%)	1.18
5	/about/travel-media-and-trade/ultimate-1000-islands-helicopter-tour-experience/	9 (0.72%)	1 (0.11%)	9.00
6	/about/travel-media-and-trade/ marketing person	2 (0.16%)	1 (0.11%)	2.00

Google Search Console

Organic Search Performance (Last 6 months)

The TIAP website currently ranks organically for just over 1,000 keywords. The following showcases the top Google search queries relative to the total number of impressions and clicks to the website.

Top queries	↓ Clicks	Impressions
1000 islands	2,163	141,797
thousand islands	1,998	212,040
gananoque	880	144,497
rockport cruises	751	15,238
ivy lea	547	8,506
thousand island	519	38,217
gananoque boat tours	490	15,402
gananoque cruise	465	9,305
milles iles	411	14,208
city cruises gananoque	343	20,502
mille iles	334	12,577
lyndhurst	308	8,583
lyndhurst ontario	279	3,704
gananoque 1000 islands cruise	270	5,284
gananoque casino	264	6,775
gananoque cruises	259	3,841
rockport ontario	245	6,187
shorelines casino thousand islands	240	4,266
1000 island cruise gananoque	233	4,228
gananoque 1000 islands cruise schedule	217	2,807
1000 island	206	22,449
thousand islands new york map	201	4,433
1000 islands canada	188	9,186
les milles iles	187	6,667
thousand islands playhouse	185	18,453

Email Marketing

Monthly Newsletter Performance (Jan - Oct 2025)

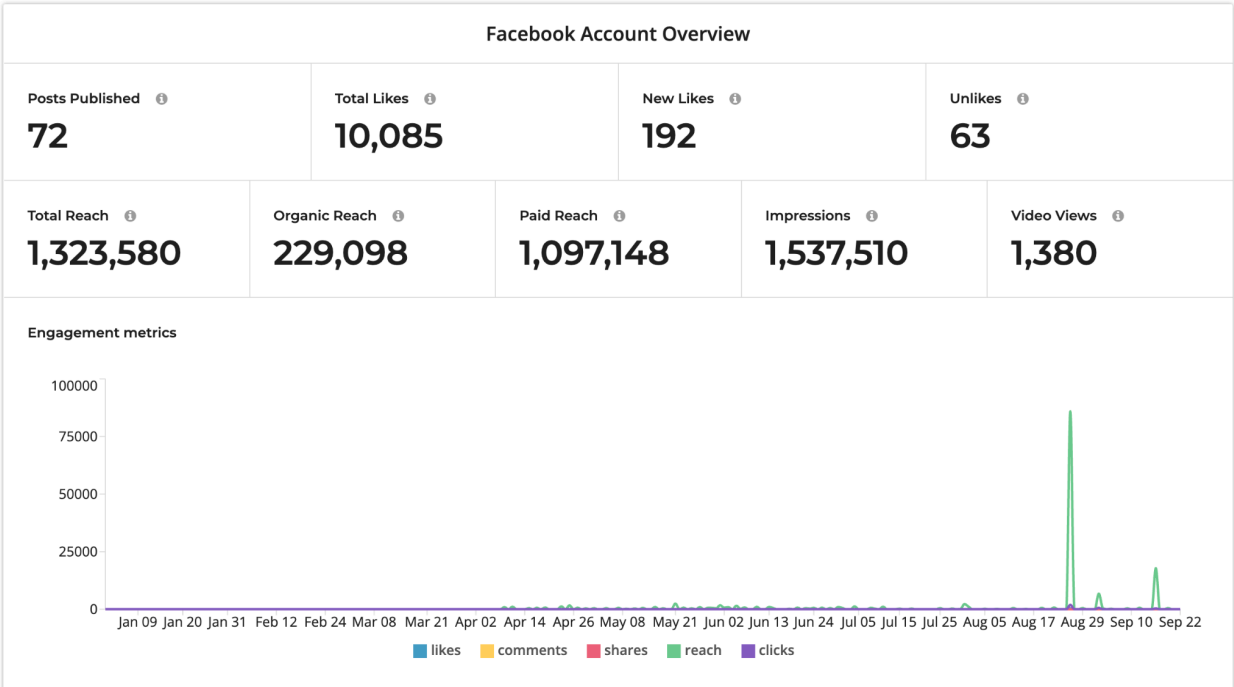
TIAP sends monthly newsletters to approx 22,000 email subscribers, and has an average open rate of 27.43%, which exceeds the industry average for DMOs of 15.7% (according to reports).

Name	Status	Audience	Analytics	
October 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 21,862 recipients	28.8% Opens	1.1% Clicks
Last edited Tue, Sep 30, 03:14 PM by Karen Bonhomme				
September 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 21,967 recipients	27.5% Opens	1.7% Clicks
Last edited Thu, Aug 28, 12:29 PM by Karen Bonhomme				
August 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,108 recipients	30.3% Opens	1.1% Clicks
Last edited Wed, Aug 13, 09:54 AM by Karen Bonhomme				
July 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,196 recipients	26.4% Opens	1.0% Clicks
Last edited Tue, Jul 01, 11:08 AM by Karen Bonhomme				
June 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,270 recipients	30.3% Opens	1.9% Clicks
Last edited Fri, May 30, 02:11 PM by Karen Bonhomme				
May 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,369 recipients	27.8% Opens	1.3% Clicks
Last edited Mon, Apr 28, 12:05 PM by Karen Bonhomme				
April 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,479 recipients	28.0% Opens	1.0% Clicks
Last edited Fri, Mar 28, 03:36 PM by Karen Bonhomme				
March 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,563 recipients	23.7% Opens	1.6% Clicks
Last edited Thu, Feb 27, 12:38 PM by Karen Bonhomme				
February 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,658 recipients	25.9% Opens	0.8% Clicks
Last edited Mon, Feb 03, 07:45 AM by Karen Bonhomme				
January 2025				
 Regular email · Legacy builder	Sent	1000 Islands Tourism ... 22,790 recipients	25.6% Opens	0.6% Clicks
Last edited Wed, Jan 08, 04:00 PM by Karen Bonhomme				

Social Media

Facebook (Apr 1 - Sep 22, 2025)

Total Posts - 72
Total Likes - 10,085
Total Reach - 1,323,580
Organic Reach - 229,098
Paid Reach - 1,097,148
Total Impressions - 1,537,510
Video Views - 1,380



Instagram (Apr 1 - Sep 22, 2025)

Total Posts - 63
Total Likes - 2,949
Total Reach - 53,529
Total Impressions - 158,303
Reel Plays - 158.303
Post Saves - 123

Engagement - 3,198
Comments - 126

Labels 	Likes 	Comments 	Impressions 	Reach 	Engagements 	Engagement Rate 	Saves 	Reels Plays 
	47	3	1,618	963	52	5.4%	2	1,618
	79	1	1,997	1,370	82	5.99%	2	1,997
Total	2,949	126	158,303	53,529	3,198		123	158,303
Average	46.8	2.0	2,512.7	849.7	50.8	5.97%	2.0	2,512.7

Ad Campaigns

TIAP invested a modest amount in paid digital ads during the peak tourism season in 2025. Efforts include Meta and Google ads, in addition to an ongoing retargeting campaign through Google.

Meta Ads Campaign (Apr 1 - Oct 29, 2025)

Campaign name	Ad set name	Delivery	Impressions	Frequency	Results	Amount spent	Cost per result	Schedule
Themed Exper...	All	Inactive Campaign	579,910	2.29	15,675 Link clicks	\$1,646.29	\$0.11 Link Click	—
	Themed Experiences	Not delivering Ad set	579,910	2.29	15,675 (2) Link clicks	\$1,646.29	\$0.11 (2) Link Click	May 1, 2025 – Aug 15, 2025
Experiences L...	All	Inactive Campaign	275,738	2.27	6,854 Link clicks	\$1,521.53	\$0.22 Link Click	—
	Experiences Landing Page	Not delivering Ad set	275,738	2.27	6,854 (2) Link clicks	\$1,521.53	\$0.22 (2) Link Click	May 1, 2025 – Aug 15, 2025
Attractions - P...	All	Inactive Campaign	461,923	2.34	6,112 Link clicks	\$1,519.67	\$0.25 Link Click	—
	Attractions - Partners	Not delivering Ad set	461,923	2.34	6,112 (2) Link clicks	\$1,519.67	\$0.25 (2) Link Click	May 1, 2025 – Aug 15, 2025
TIA 2025 Heli ...	All	Active Campaign	215,269	2.25	5,408 Link clicks	\$1,456.56	\$0.27 Link Click	—
	Heli Tours	Active Ad set	215,269	2.25	5,408 (2) Link clicks	\$1,456.56	\$0.27 (2) Link Click	Sep 15, 2025 – Nov 13, 2025
Total results 8 / 8 rows displayed			1,532,840 Total	2.62 Per Accounts Cen...	34,049 Link clicks	\$6,144.05 Total spent	\$0.18 Link Click	—

Google Ads Campaign (Apr 1 - Oct 29, 2025)

Campaign	Campaign state	Campaign type	Clicks	Impr.	CTR	Avg. CPC	Cost
TIA 2025 Tourism Campaign - Retargeting Ads	Enabled	Performance Max	12,916	1,851,220	0.70%	CA\$0.20	CA\$2,625.53
TIA 2025 Experiences Landing Page	Paused	Performance Max	12,821	1,916,773	0.67%	CA\$0.17	CA\$2,219.69
TIA 2025 - Learning Campaign	Paused	Performance Max	593	87,699	0.68%	CA\$0.18	CA\$105.99

1000 Islands Helicopter Tours - Conversion Campaign

TIAP currently has a small micro-campaign underway with the 1000 Islands Helicopter Tours to target families in the Brampton and Hamilton areas. The campaign launched on Sep 16, and will continue to run till Nov 13th.

Conversion Actions (Sep 16 - Oct 29, 2025)

The following measures the total number of unique visitors who landed on the TIAP promotional landing page (after clicking from the ad), and took action to view tour and package options on the 1000 Islands Helicopter Tour website.

Event name	+	↓ Event count	Total users
Total		4,570 11.92% of total	2,131 60.23% of total
1 view_tours_button_click		3,277 (71.71%)	1,846 (86.63%)
2 view_packages_button_click		882 (19.3%)	565 (26.51%)

Meta Ads (Sep 16 - Oct 29, 2025)

Showcases the current results to date for Meta, including clicks, impressions, reach and frequency.

Campaign name	Ad set name	Delivery	Reach	Impressions	Frequency	Results	Amount spent	Cost per result	Schedule
TIA 2025 Heli Campaign	All	Active Campaign	69,295	140,092	2.02	3,917 Link clicks	\$967.28	\$0.25 Link Click	—
	Heli Tours	Active Ad set	69,295	140,092	2.02	3,917 (2) Link clicks	\$967.28	\$0.25 (2) Link Click	Sep 15, 2025 – Nov 13, 2025
Total results 2 / 2 rows displayed			69,295 Accounts Cent...	140,092 Total	2.02 Per Accounts Ce...	3,917 Link clicks	\$967.28 Total spent	\$0.25 Link Click	—

Google Ads (Retargeting) (Sep 16 - Oct 29, 2025)

Showcases the current results to date of the visitors who were retargeted following an ad click from the Meta ads campaign for 1000 Islands Helicopter Tours.

Campaign	Campaign state	Campaign type	↓ Clicks	Impr.	CTR	Avg. CPC	Cost
TIA 2025 Tourism Campaign - Retargeting Ads	Enabled	Performance Max	838	73,411	1.14%	CA\$0.33	CA\$275.74

Travel Media Stats – November 2025

1000 Islands Gananoque



Fall 2025 - Waterway Guides of South Eastern Ontario

Developed in partnership with Ottawa Road Trips, the Waterway Adventure Trail Guides promote new self-guided routes highlighting the region's waterfront attractions, including locks, boat tours, watersports, beaches, and waterfront dining. The following six regional guides were promoted through Destination Ontario:

- [1000 Islands Gananoque](#)
 - 1,503,493 Impressions
 - 35,820 Ad Clicks
 - 30,990 Landings

Final Results

Drift Magazine picked up and shared our media release for our six new [Waterway Guides](#) in the Region.

In partnership with 1000 Islands Accommodation Partners, Tourism Kingston and RTO 9 coordinated helicopter tours for 4+1 media who travelled to here as part of the [TMAC](#) FAM tour.

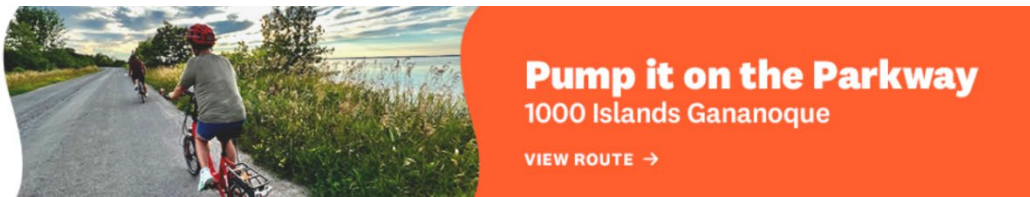
RTO 9 has partnered with Attractions Ontario, Brockville Tourism, and 1000 Islands Gananoque to make this upcoming visit possible. October 14-16 - Bri and Chris Mitchell ([Travelling Mitch](#)). Stats to come

Itinerary [here](#)

Thousand Islands Accommodation Partners and Thousand Islands International Tourism Council, 6 [TMAC](#) writers to 1000 Islands Gananoque with a boat cruise and Helicopter Tours of the 1000 Islands - Itinerary [here](#)

Ontario By Bike

Ontario By Bike to promote our region as a top cycling destination in Ontario. Ontario By Bike media buy included OntarioByBike.ca **Digital Advertising** (Leaderboard Banner, Skyscraper, and E-news banners Placement), Custom Blog Content Development, Posting & Promotion, Rack Card Distribution at all shows.



[Food, History & River Views: Gananoque & the 1000 Islands Parkway Trail](#)

1000 Islands Gananoque, 1000 Islands International Tourism Council and RTO 9

The 1000 Islands International Tourism Council and RTO 9 produced a Binational Video Promotion 2025 that reinforced the region's shared Canadian and American identity by targeting high-awareness audiences in both countries. The campaign period was from June to July, the strategy focused on YouTube as the exclusive platform, leveraging its video-first environment to deliver emotionally resonant storytelling that highlights the 1000 Islands' heritage, geography, and cross-border experiences. The campaign used YouTube Shorts, pre-roll, and in-stream ads to reach individuals with proven interest in scenic travel, nature, boating, and history, while drawing on custom audiences and lookalike targeting to extend reach. This approach avoided the risks of toxic engagement associated with other social platforms, ensuring a safe, controlled environment for sensitive binational messaging. YouTube's flexible formats, including skippable in-stream ads, non-skippable bumpers,

and Shorts, maximized impact and stretched the budget effectively. Success was measured through key performance indicators such as video view-through rates, cost per completed view, click-throughs to campaign landing pages, and detailed geo-demographic reach. Ultimately, this initiative aimed to counter negative sentiment toward cross-border travel and foster mutual appreciation of the 1000 Islands' unique binational character.

BINATIONAL VIDEO

Clicks: 25,124

Impressions: 512,755

CTR: 4.9%

Results

YouTube Posts in the last month

Séjour au Canada

YouTube

Nov 9, 10:30 AM

Escapade automnale idéale au départ de Toronto | Croisière à Kingston et aux Mille-Îles

vous emmène pour un week-end au départ de Toronto, à Kingston et Gananoque, où j'ai embarqué pour une croisière panoramique de 3 heures aux

Sojourn in Canada

YouTube

Nov 8, 10:30 AM

Perfect Fall Weekend Trip from Toronto | Kingston & 1000 Islands Cruise

The 1000 Islands region is one of Ontario's most beautiful destinations especially in the fall. In this video, I take you on a weekend trip

Mike and Heather

YouTube

Nov 4, 12:00 PM

[Exploring the 1000 Islands Canada | Gananoque, Ivy Lea Cruise & Brockville Tunnel](#)

beautiful regions, the 1000 Islands! 🌊 We started our day in Gananoque with a walking tour, then we hit the 1000 Islands Parkway...

Preeti Udakeri

YouTube

Nov 4, 8:00 AM

[CA Thousand Islands & Montreal Vlog | कॅनडातील पहिली रोड ट्रिप | Marathi Travel Vlog](#)
[#marathivlog](#)

रोड ट्रिप अनुभव 🇨🇦 Old Montreal आणि शहराची सुंदर आर्किटेक्चर 🇨🇦 1000 Islands बोट टूर आणि निसर्गरम्य दृश्य 🇨🇦 कॅनडाचा संस्कृती, खाद्यपदार्थ

ROM & MARY'S Adventures TV

YouTube

Nov 4, 12:16 AM

🍁 [Explore Ontario in Fall – Top 10 Destinations You Must Visit!](#) 🍁

Park – Capital city charm and colorful trails Thousand Islands & Gananoque – River cruises and historic castles Kingston – Waterfront

ExplorewithReshma

YouTube

Nov 3, 7:01 PM

[1000 islands Helicopter Tours | Kingston Ontario | Ontario must do activities | Explore Ontario](#)

up on @getyourguide and found the perfect plan... A helicopter tour over the 1000 Islands!

🌊 Can't believe this was my first-ever helicopter

United States Revealed

YouTube

Nov 1, 11:10 PM

Where Can I Find The Best Viewpoints On Great Lakes Seaway Trail? | United States Revealed

in New York, Pennsylvania, and Ohio, including popular overlooks near Gananoque in Ontario and the famous Thousand Islands area.

A-NATH-ing Under The Sun

YouTube

Nov 1, 11:00 AM

Our Adventure from Ottawa to Boldt Castle | Thousand Islands, USA CA 🏠 US

, USA. 🌊 🏠 We'll be driving to Gananoque, boarding a scenic cruise through the 1000 Islands, and exploring the romantic Heart Island

Welcome to the station

YouTube

Oct 30, 11:36 AM

Welcome to the station...the town of Gananoque

Welcome to the Station – Gananoque Edition. Join us as we explore the vibrant town of Gananoque, Ontario: its historic railroad roots

KCHappyCamper

YouTube

Oct 22, 5:38 PM

Charleston Park's Blue Mountain Pitch Pine Hike

The Happy Camper heads out for a day hike up South Eastern Ontario's Blue Mountain in South Frontenac (Charleston Provincial Park)

Articles throughout this year

Canada Reviews

News

CA

Oct 27, 11:30 AM

[There's a park tucked away in this Ontario hamlet where rocky trails meet fiery fall views](#)

The Marble Rock Conservation Area is situated just north of Gananoque, Ont., approximately three hours east of Toronto.

9 Best Towns In Ontario For Retirees

[worldatlas.com](#), October 6, 2025 - Brianne Smith, October 6, 2025

About: Discover nine of the best towns in Ontario for retirees, each with populations under 50,000 and plenty of things to see, do, and enjoy, and with home prices that in most cases are more accessible than in major urban centres.

Mentions:

Gananoque - Known as the "Gateway to the 1000 Islands," Gananoque offers retirees a scenic riverside lifestyle with access to world-class boating and natural beauty. For a leisurely day on land, Joel Stone Heritage Park features waterfront walking paths, gardens, and a swimming area that locals love.

Reach: 5.4 M

[There's a park tucked away in this Ontario hamlet where rocky trails meet fiery fall views](#)

[Curiosity](#) - Oct 27, 2025 - Karen Doradea

About: If you're seeking solace in peaceful outdoor trails with gorgeous views, look no further than Marble Rock Conservation Area. This gem is found within a small wooded hamlet and is a popular site for hikers. Explore looped trails and scenic views atop bedrock

that's over three billion years old. The Marble Rock Conservation Area is situated just north of Gananoque, Ont., approximately three hours east of Toronto. If you happen to be in the area, it is a must-see destination with a peculiar history.

Reach: 110.8 K

[BaitFuel Tour Brings Elite Bass Fishing](#)

[Seaway News](#), September 1, 2025 - Staff

About: The BaitFuel Fishing Tour brought two days of high-level bass fishing to Marina 200 on August 9 and 10, 2025. Anglers from across Eastern Ontario competed in Qualifiers 4 and 5 of the Ontario-wide tour, hoping to earn points toward the Tour Championship in September. "This is our fourth qualifier of the season," explained Todd Morton, Tournament Director for the BaitFuel Fishing Tour. "We've already held events in Trenton and Brockville, and from here, we're heading to Cardinal and Gananoque."

Reach: 25.08 K

[This train from Toronto takes you to a hidden gem village that feels like a slice of Europe](#)

[Narcity Canada](#), August 24, 2025 - Madeline Forsyth

About: Gananoque is a charming village located in the beautiful 1000 Islands region. Set along the St. Lawrence River, this historic town offers sparkling waterfront views and old-world charm that feels like stepping back in time. The area was first settled by United Empire Loyalists in the 1700s, including founder Joel Stone, who fled to Upper Canada following the American Revolution.

Reach: 2.6 M

[Gananoque benefits from fourth edition of FestiVILES](#)

[Recorder & Times](#) - August 6, 2025 - Keith Dempsey

About: For four days, Gananoque moved to the rhythm of Le FestiVILES. "Le FestiVILES keeps getting better, and I'm excited for what will be our fifth year next summer. Every restaurant, store, and hotel benefits from a busy Quebec holiday, so let's make sure it stays that way."

Reach: 42.8 K

[Can the Thousand Islands – divided between the U.S. and Canada – keep its vacation vibe alive?](#)

[The Globe and Mail](#), July 30, 2025 - Sarah Efron

About: At Laverne's, a breakfast spot on Gananoque's main strip, owner Ray Stedman says the number of Americans visiting his restaurant has dropped off somewhat. However, he says the drop has been more than compensated by the wave of patriotic Canadian travellers looking to explore their own country this summer. In fact, Stedman, who is also president of the 1000 Islands Gananoque Chamber of Commerce, says so far, this is the best season he's had since the COVID-19 pandemic.

Reach: 2.5 M

[Explore Magazine](#) - June 27, 2025 - John Geary

About: The Thousand Islands in Canada's St. Lawrence River is more than just the name of a salad dressing (although that's where it was invented!). There are actually close to 1,900 islands in the area between Kingston and Brockville, Ontario, making it a great place for adventures on the water, in many forms. It offers some pretty good land adventures, too.

Article produced from a Thousand Islands Accommodation Partners FAM Tour

Reach: 127 K page views per month,

72 K Print Readership

[Ontario Culture Days returns this fall](#)

[Notlocal.com](#) - June 11, 2025

About: Ontario Culture Days(ONCD) is proud to announce the return of its province-wide festival from September 19 to October 12, 2025. This annual celebration of arts, culture, and community spirit brings together hundreds of event organizers across Ontario, showcasing a diverse array of arts and culture events. From free family-friendly activities to

professional performances across various artistic disciplines, this year's festival will celebrate Ontario's rich diversity and vibrant communities.

Mention: Catherine Moeller (Gananoque): Moeller will create puppets, costumes, and banners for a community parade on Gananoque's main street focused on the theme of urban wildlife. "Fish Tales" will raise awareness about animals that once lived in the area and those that have returned.

Reach: 47.42K

[A new cruise departing from Ontario will visit two stunning castles](#)

Curiosity, April 22, 2025, Taylor Lucas

About: All aboard! City Cruises Gananoque has launched a brand-new cruise experience, and this one offers views of the beautiful Boldt Castle and Singer Castle. The Ontario cruise line is the oldest in Canada, kicking off its 2025 season with a list of cruises "through the archipelago where Lake Ontario meets the St. Lawrence River, including the newly introduced Two Castle 1000 Islands Cruise departing from Ivy Lea."

Reach: 98.3 K

[This Ontario spot with crystal water and dreamy villages is one of Canada's best summer vacays](#)

Narcity Canada, April 4, 2025 - Madeline Forsyth

About: Crystal waters, endless islands, and charming harbour towns await at this dreamy destination in Ontario. It's a magical spot for a getaway and was recently named among the best summer vacation spots in the country by locals. The 1000 Islands is a scenic region with gorgeous shorelines and coastal charm. Nestled along the border between northern New York State and southeastern Ontario, the area is brimming with quaint villages and unique attractions.

Mention: 1000 Islands

The World as I See It

FAM July 2025

Roland Blast

Social Media May, September and October

Jay Kana/Stephanie Wellcraft

Ontario Travel

June 2025

Bruce Northam

New York, New York

Travel Media; website, social media

September 2025

Maureen Littlejohn

International Travel Media

September 2025

Chris Ryall

International travel and Spa

September 2025

Nancy Bordeleau

Quebec Chapter Chair, TMAC

September 2025

2025 End of Year TAP Summary



In 2025, the Tourism Advisory Panel supported 25 innovative projects & events that celebrate Gananoque's local charm, enhance visitor experiences, and strengthen our position as a premier 1000 Islands destination. Through targeted funding, TAP helped bring community-driven ideas to life—each contributing to a more vibrant tourism season.

TAP Program Overview

The Tourism Advisory Panel (TAP) funding is an application based, cost-sharing program designed to provide funding to projects and events that exhibit the capacity to draw more than 5,000 attendees, encourage the development of new tourism products, support tourism investment, and encourage more visitors to Gananoque. Events attracting under 5,000 attendees are eligible to apply for funding and will be reviewed utilizing the same assessment criteria. TAP will fund up to 50% of costs that are deemed eligible by the Advisory Panel.

Application Submission & Deadline

Intake #1 - February 10, 2025

The deadline for projects taking place in Summer May 15 - September 14.

Intake #2 - June 6, 2025

The deadline for projects taking place in Fall/Winter September 15 - January 14.

Intake #3 - October 6, 2025

The deadline for projects taking place in Winter/Spring January 15 - May 14.

2024 Intake #3

January (2025) to May Events

Festival of Lights

- Received \$7,000
- Events hosted throughout December
- Christmas Parade
- 8,000 - 10,000 People Attended

Gan Curling Club

- Received \$4,500
- Five events total

Gan Skating Club

- Received \$7,000
- 1000 People Attended
- People travelled from Iqaluit, Quebec, and from all over Ontario

Gan Pride Alliance

- Received \$4,500

Total = \$23,000

2025 Intake #1

May to September Events

The Amazing Race Canada

- Received \$30,000
- Over 1.8 Million Viewers - Highest Viewership Since Season 1

Ribfest

- Received \$13,000
- 11,000 attendees

National Theatre School of Canada | DramaFest

- Received \$20,000

Ontario Guild of Town Criers Championship

- Received \$8,950
- 16 Criers competed from across Ontario

Craft Market

- Received \$3,500
- 18 Saturday's from May - October

Gan Arts - Ontario Culture Days

- \$24,550
- Attendees totalled over 3,000

Downtown BIA

- \$4,000
- Mother's Day, Le FestiVILES, Canada Day, and live music

Canceled Event

- Art Festival

Total = \$104,000

2025 Intake #2

September to January Events

First Peoples Performing Arts

- Received \$5,000
- Hosted events throughout the community

Gananoque Curling Club

- Received \$5,500
- Hosted 5 curling events

Downtown BIA

- Received \$4,950
- Live music, Halloween, Witches Night out, and Festival of Lights (including Parade)

BaitFuel Fishing Tournament

- Received \$15,000

Thousand Islands Playhouse

- Received \$25,000
- Extended their record breaking season

Festival of Lights

- Received \$8,000
- Events hosted throughout December
- Christmas Parade
- 8,000 - 10,000 People Attended
- Partnered with, Lions, Chamber, TIAP, Rotary and the Library

Canceled Event

- Diwali

Total = \$63,450

2025 Intake #3

Upcoming Events

South Alley Holiday Market 2025

- Received \$1,480

Kingston Skating Club

- Received \$11,000
- Coming January 2026

Downtown BIA

- Received \$6,300
- 2026 events

Gananoque Curling Club

- Received \$5,500
- 2026 events

Halfway to Halloween

- Received \$20,000 | May 2026

Thousand Islands Playhouse

- Received \$10,000
- 2026 Season Opener

Thousand Islands Accommodation Partners

- Received \$25,000
- 2026 Travel Media
- Received \$46,895
- 2026 Billboards

Total = \$126,175



Total Funding Issued

\$316,625



Declaration

WHEREAS the Province of Ontario has declared November Woman Abuse Prevention Month;

AND WHEREAS there is a growing number of communities throughout Ontario recognizing Intimate Partner Violence as an epidemic;

AND WHEREAS Woman Abuse Prevention Month is about increasing awareness and confirming a commitment to help end violence against women in our communities;

AND WHEREAS declarations of support raise awareness about the importance of Woman Abuse Prevention Month and the issues faced by Women, girls, and gender-diverse people;

AND WHEREAS Leeds and Grenville Interval House are an organization that works with hundreds of women every year throughout the United Counties of Leeds and Grenville to support them in establishing violence-free lives for themselves and their children;

AND WHEREAS Leeds and Grenville Interval House supports women experiencing abuse to navigate social barriers, build self-esteem, heal from trauma, and end the cycle of violence within their family;

AND WHEREAS the Town of Gananoque joins Leeds and Grenville Interval House and other organizations, and believes that all women have a right to live free from violence and abuse.

NOW THEREFORE, I, John Beddows, Mayor, do hereby proclaim November 25th, 2025 as International Day for the Elimination of Violence Against Women in the Town of Gananoque.

Signed and dated this 18th day of November, 2025.

John Beddows, Mayor

Council Report – CSC-2025-09

Date: November 18, 2025

☐ **IN CAMERA**

Subject: 2026 Council Meeting Schedule – Recognize Statutory Holidays

Author: Lynsey Zufelt, Deputy Clerk

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #____, AS PRESENTED IN COUNCIL REPORT CSC-2025-09.

STRATEGIC PLAN COMMENTS:

Sector 8 – Government – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

As per the Procedural By-law No. 2016-094, as amended, a proposed Council meeting schedule will be presented by the Clerk to Council for approval by December of each year detailing the dates for all regular meetings.

On November 4, 2025, staff presented Report Council-2025-CSC-08, titled “2026 Council Schedule” for Council’s consideration. Following review, Council passed Motion #25-155, being a Motion to postpone the recommendation to approve the said meeting schedule and referred back to staff to consider amending meeting dates that follow statutory holidays, specifically the Easter long weekend.

INFORMATION/DISCUSSION:

The Procedural By-law, Section 5.3.4. **Time of Meeting – Council**, states, in part:

“All regular meetings of Council shall be held on the first (1st) and third (3rd) Tuesday of each month, unless otherwise determined by the Council.”

Noting the above, Council has the authority to amend the 2026 annual schedule as they see fit. This would be considered an administrative amendment, and a motion would be required. Should Council wish to amend the regular scheduled meeting dates (1st or 3rd Tuesday) which falls after a statutory holiday to the next day (1st or 3rd Wednesday) on a permanent basis then an amendment to the Procedural By-law would be required.

Staff recommend the following three (3) options for Council's consideration.

Option #1: That the 2026 Council Meeting Schedule be amended to replace Tuesday, April 7, 2026 as a regular meeting date and insert Wednesday, April 8, 2026, to accommodate the Easter long weekend.

Option #2: That the 2026 Council Meeting Schedule be amended to recognize the 2026 statutory holidays:

1. Remove Tuesday, February 17th and replace with Wednesday, February 18th, 2026;
2. Remove Tuesday, April 7th, 2026 and replace with Wednesday, April 8, 2026, and;
3. Remove Tuesday May 19th, 2026 and replace with Wednesday, May 20th, 2026;

Option #3: Pass a By-law to amend the Procedural By-law No. 2016-094, Section 5.3.4.

Time of Meeting – Council to remove in its entirety:

“All regular meetings of Council shall be held on the first (1st) and third (3rd) Tuesday of each month, unless otherwise determined by the Council. Call to Order and Closed Sessions of Council may vary depending on time needed for Closed Session of Council. Open Session of Council will commence at 5:00 PM.” and replace with:

“All regular meetings of Council shall be held on the first (1st) and third (3rd) Tuesday of each month, unless following a statutory holiday, in which case the meeting shall be moved to the next calendar day, being the first (1st) or third (3rd) Wednesday of that month. Council reserves the right, by Motion to direct otherwise. Call to Order and Closed Sessions of Council may vary depending on time needed for Closed Session of Council. Open Session of Council will commence at 5:00 PM.”

Option #4: Pass a By-law to amend the Procedural By-law No. 2016-094, Section 5.3.4.

Time of Meeting – Council to remove in its entirety **“Tuesday”** and replace with **“Wednesday”**:

Please note: Per the Public Notice Policy, notice of intent to pass a By-law to amend the Procedural By-law requires at least fourteen (14) days notice, prior to its passage. Therefore, Should Council choose Option #3 or #4, a notice shall be posted on the website advising of Council's intent to amend its **“Time of Meeting”**. The amending By-law will be brought back for Council's final consideration (read three (3) times) on December 2, 2026.

APPLICABLE POLICY/LEGISLATION:

Procedural By-law No. 2016-094
Public Notice Policy

FINANCIAL CONSIDERATIONS:

None.

CONSULTATIONS:

Senior Management Team

ATTACHMENTS:

Report Council-2025-CSC-08 – 2026 Council Meeting Schedule

APPROVAL	Lynsey Zufelt, Deputy Clerk Melanie Kirkby, CAO Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
-----------------	--



Council Report – CSC-2025-08

Date: November 4, 2025

☐ **IN CAMERA**

Subject: 2026 Council Meeting Schedule

Author: Lynsey Zufelt, Deputy Clerk

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2026 COUNCIL SCHEDULE, AS PRESENTED IN COUNCIL REPORT CSC-2025-08.

STRATEGIC PLAN COMMENTS:

Sector 8 – Government – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

As per the Procedural By-law No. 2016-094, as amended, a proposed Council meeting schedule will be presented by the Clerk to Council for approval by December of each year detailing the dates for all regular meetings.

INFORMATION/DISCUSSION:

The 2026 schedule contains the regular meetings of Council (every 1st and 3rd Tuesday of each month), and; conference dates that Council may wish to attend. It should be noted that annually, regular meetings are reduced to one (1) meeting for the month of January, to accommodate New Years and the ROMA Conference, July, for Council and staff to plan vacation time appropriately throughout the summer, and one (1) meeting in August due to conflicts with the AMO Conference.

The 2027 Budget Deliberations dates are scheduled for Thursday, December 3 and Friday, December 4, 2026, but are subject to change. These meetings include two (2) full days of deliberations beginning at 9:00 AM.

The schedule, once approved, will be posted to the Town's website.

APPLICABLE POLICY/LEGISLATION:

Procedural By-law No. 2016-094

FINANCIAL CONSIDERATIONS:

None.

CONSULTATIONS:
Senior Management Team

ATTACHMENTS:
Proposed 2026 Council Meeting Schedule.

APPROVAL	_____ Lynsey Zufelt, Deputy Clerk _____ Melanie Kirkby, CAO Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
-----------------	---

2026 Council Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 2026						
				1 New Year's Day	2	3
4	5	6	7	8	9	10
11	12	13 Council	14	15	16	17
18 ROMA	19 ROMA	20 ROMA	21	22	23	24
25	26	27	28	29	30	31
February 2026						
1	2	3 Council	4	5	6	7
8	9	10 Strategic Plan Public Meeting	11	12	13	14
15	16 Family Day	17 Council	18	19	20	21
22	23	24	25	26	27	28
March 2026						
1	2	3 Council	4	5	6	7
8 Daylight Saving Time Starts	9	10	11	12	13	14
15	16	17 Council	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2026						
			1	2	3 Good Friday	4
5	6 Easter Monday	7 Council	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Council	22	23	24	25
26	27	28	29	30		
May 2026						
					1 Nomination Period Begins	2
3	4	5 Council	6	7	8	9
10	11	12	13	14	15	16
17	18 Victoria Day	19 Council	20	21	22	23
24	25	26	27	28	29	30
31						
June 2026						
	1	2 Council	3	4 FCM Conference	5 FCM Conference	6 FCM Conference
7 FCM Conference	8	9	10	11	12	13
14	15	16 Council	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Association of Municipalities Ontario (AMO)	Federation of Canadian Municipalities (FCM)	Rural Ontario Municipal Association (ROMA)
Ontario East Municipal Conference (OEMC)		

2026 Council Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 2026						
			1 Canada Day	2	3	4
5	6	7	8	9	10	11
12	13	14 Council	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2026						
						1
2	3 Civic Holiday	4	5	6	7	8
9	10	11 Council	12	13	14	15
16 AMO Conference	17 AMO Conference	18 AMO Conference	19 AMO Conference	20	21 Nomination Period Ends at 2:00 PM	22
23	24	25	26	27	28	29
30	31					
September 2026						
		1 Council	2	3	4	5
6	7 Labour Day	8	9 OEMC Conference	10 OEMC Conference	11 OEMC Conference	12
13	14	15 Council	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 National Day of Truth and Reconciliation			
October 2026						
				1	2	3
4	5	6 Council	7	8	9	10
11	12 Thanksgiving	13	14	15	16	17
18	19	20 Council	21	22	23	24
25	26 Voting Day and Election Results	27	28	29	30	31
November 2026						
1 Daylight Saving Time Ends	2	3 Council	4	5	6	7
8	9	10	11 Remembrance Day	12	13	14 Last Day of Council Term
15	16 Council Inauguration (2026-2030 Term Begins)	17 Council	18	19	20	21
22	23	24	25	26	27	28
29	30					
December 2026						
		1 Council	2	3 Budget Deliberations	4 Budget Deliberations	5
6	7	8	9	10	11	12
13	14	15 Council	17	18	19	20
21	22	23	24	25 Christmas Day	26 Boxing Day	27
28	29 Town Hall Closed	30 Town Hall Closed	31 New Year's Eve			

Association of Municipalities Ontario (AMO)	Federation of Canadian Municipalities (FCM)	Rural Ontario Municipal Association (ROMA)
Ontario East Municipal Conference (OEMC)		

REGULAR COUNCIL MEETING MINUTES
Held on Tuesday, November 4, 2025, at 5:00 PM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Brenda Guy, Manager of Planning and Development
	Matt Harper	John Morrison, Treasurer
	Patrick Kirkby	David Armstrong, Manager of Public Works
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond	Andrew Dickson, Fire Chief
		Lynsey Zufelt, Deputy Clerk
Regrets:	Anne-Marie Koiner	Penny Kelly, Clerk / CEMC

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Canadian National Anthem
	The National Anthem was played.
4.	Land Acknowledgement Statement
	Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	Members of the Public addressed Reports listed on the Agenda.
6.	Disclosure of Additional Items
	1. Gananoque Police Services Board Inquiry – Mayor Beddows
	2. Notice of Motion – Dis-incentivize Vacant Properties – Mayor Beddows
7.	Public Meeting
	1. Proposed Official Plan Amendment (OPA8-25) and Class III Development Permit (DP2025-13) – 145 River Street (Mathews) (+Ref. Council Report-PD-2025-18) The Chair acknowledged the Planning Advisory Committee (PAC) recommendation and applicant request for Deferral and the Public Meeting was postponed.
8.	Delegations – None
9.	Presentations / Awards / Deputations – None
10.	Mayor’s Declaration
11.	Unfinished Business – None
12.	Approval of Minutes – Tuesday, October 21, and Thursday, October 23, 2025
	Motion #25-149 – Approval of Minutes – Tuesday, October 21, and Thursday, October 23, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, OCTOBER 21, AND THE SPECIAL COUNCIL MINUTES OF THURSDAY, OCTOBER 23, 2025. CARRIED – UNANIMOUS

13.	Staff Reports
Council-PD-2025-17 – Public Meeting Requirements under <i>Planning Act</i>	
	Motion #2025-150 – Public Meeting Requirements under <i>Planning Act</i> Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THIS REPORT OUTLINING THE METHODS FOR PROVIDING NOTICE TO THE PUBLIC ON STATUTORY NOTICE REQUIREMENTS, AS PRESENTED IN COUNCIL REPORT-PD-2025-17. CARRIED – UNANIMOUS
Council-CAO-2025-13 – Strategic Plan 2026 – 2030 Update	
	Motion #2025-151 – Strategic Plan 2026 – 2030 Update Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE FOR INFORMATION THE STRATEGIC PLAN 2026 – 2030 PROJECT UPDATE, AS PRESENTED IN COUNCIL REPORT CAO-2025-13. CARRIED – UNANIMOUS
Council-CAO-2025-14 – 2021 to 2025 Legal Costs by Category	
	Motion #2025-152 – Regular Reporting – Legal Costs by Category Moved By: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REPORT BACK ON A RECURRING BASIS, THE LEGAL COSTS BY CATEGORY ON A SEMI-ANNUAL BASIS. CARRIED – UNANIMOUS
	Motion #2025-153 – 2021 to 2025 Legal Costs by Category Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2021 – 2025 LEGAL COSTS BY CATEGORY REPORT, AS PRESENTED IN COUNCIL REPORT CAO-2025-14. CARRIED – UNANIMOUS
Council-FIN-2025-29 – 2025 Quarter Three (Q3) Financial Results and Forecast	
	Motion #2025-154 – 2025 Quarter Three (Q3) Financial Results and Forecast Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2025 QUARTER THREE (Q3) BUDGET VARIANCE AND FORECAST FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT FIN-2025-29. CARRIED – UNANIMOUS
Council-FIR-2025-07 – Appoint Municipal Law Enforcement Officials	
	By-law No. 2025-101 – Appoint Municipal Law Enforcement Officials Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-101, BEING A BY-LAW TO AMEND BY-LAW NO. 2018-010, A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS FOR THE CORPORATION OF THE TOWN OF GANANOQUE TO ADD “COMMUNITY SAFETY OFFICER DILLON CHAMPAGNE”, AS PRESENTED IN COUNCIL REPORT FIRE-2025-07. CARRIED – UNANIMOUS

Council-CSC-2025-08 – 2026 Council Schedule	
	Motion #25-155 – 2026 Council Schedule Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2026 COUNCIL SCHEDULE, AS PRESENTED IN COUNCIL REPORT CSC-2025-08. POSTPONED – UNANIMOUS
14.	Motions (Council Direction to Staff) – None
15.	Correspondence
	1. Integrity Commissioner Investigation – Councillor David Osmond 2. The Centre Cooperative Care Centre – Urgent Update 3. Ministry of Municipal Affairs and Housing (MMAH) – <i>Development Charges Act</i> Amendments 4. Ministry for Seniors and Accessibility – 2026-2027 Seniors Community Grant 5. Contractor Incident Report – King Street Pedestrian Bridge – Public Works Manager David Armstrong
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
	• Members of Council provided their updates.
18.	Discussion of Additional Items
	1. Mayor Beddows advised that he has been in contact with the Office of the Deputy Inspector General/Inspectorate of Policing seeking clarification on their letter, as an update to Councillor Harper’s question regarding the Mayor’s membership on the Gananoque Police Services Board. 2. Mayor Beddows provided a Notice of Motion (Council Direction to Staff) for the next Regular Council meeting on Tuesday, November 18, 2025, for a report on the development of a strategy to dis-incentivize deliberate vacancy of residential properties as well as deliberate vacancy of commercial and industrial properties.
19.	Questions from the Media – None
20.	Confirmation By-law
	By-law No. 2025-100 – Confirming By-law – November 4, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-100, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, NOVEMBER 4, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 4TH DAY OF NOVEMBER 2025. CARRIED – UNANIMOUS
21.	Next Meeting(s): Tuesday, November 18, 2025 at 5:00 PM
22.	Adjournment
	Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 6:38 PM. CARRIED – UNANIMOUS
John S. Beddows, Mayor Lynsey Zufelt, Deputy Clerk	

Council Report – RDS-2025-13

Date: November 18, 2025

☐ **IN CAMERA**

Subject: Award of Contract – Skid Steer Purchase

Author: David Armstrong, Manager of Public Works

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-103, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH DOOSAN BOBCAT NORTH AMERICA INC., FOR THE PROCUREMENT OF A NEW SKID STEER WITH ATTACHMENTS TO AN UPSET LIMIT OF \$234,777.44 (EXCLUSIVE OF TOWN SHARE OF HST), AS PRESCRIBED IN THE QUOTE DATED SEPTEMBER 25, 2025, AND AS PRESENTED IN COUNCIL REPORT RDS-2025-13.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

As part of the 2025 Capital Budget, Council approved for the purchase of a replacement Tractor in the Public Works fleet. The current John Deere Tractor is a 2008 model and is an important piece of equipment for the maintenance requirements of the Public Works department. It assists with Spring, Summer, and Fall maintenance for roads, sidewalks, the lagoon and greenspaces, along with many other functions. The tractor has 2800 hours on it, has extended 6+ years beyond its useful life already, and was deemed to be in poor condition when reviewed within the Towns Asset Management Plan in 2024.

INFORMATION/DISCUSSION:

Town staff directly communicated with Brandt Tractor Ltd., Doosan Bobcat North America Inc., and Toromont CAT by way of our joint purchasing agreement through Canoe Procurement of Local Authority Services (LAS) and received three quotes for similar Skid Steer models. The Town has been a member of LAS since 2023 and has utilized their services with several procurement projects and have realized financial savings in purchases, as well as savings in staff time administering these purchases. The Skid Steer is to replace the utility tractor while also enhancing the functions of the equipment.

Currently the utility tractor grades the alleys and gravel road segments 4-5 times per year and as required, cuts grass approximately 1.5 - 2 days per week throughout the spring, summer, and fall seasons at the lagoon, along the forcemain ROW, unmaintained ditch lines, and storm water facility areas.

With this purchase town staff are aiming to carry out the above-listed functions in a more expedient and efficient manner due to the newer equipment requiring less reactive maintenance and repairs, as well as tree spading (average annual contracted services savings of approximately \$4,000), brush-cutting overgrown areas (average annual contracted services savings of approximately \$3,000), and larger tree stump grinding (average annual contracted services savings of approximately \$5,000).

Quotes were received as listed below:

Company	Unit Detail	Price w/ attachments (excl. HST)
Brandt Tractor Ltd.	John Deere 331 G HighFlow plus Reverse Skid Steer	\$319,185.00
Doosan Bobcat N.A. Inc.	T76 T4 Bobcat Compact Track Loader	\$234,777.44
Toromont CAT	275 CCE High Flow Skid Steer	\$267,000.00

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

By-law No. 2025-001 – 2025 Operating Budget and 2025 – 2034 Capital Budgets

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

The purchase amount being recommended is not within the approved 2025 budget amount of \$140,000. However, combining this with the approved 2025 budget amount of \$155,000 to purchase a new skid steer added with the tractor replacement budget for 2025 is. Staff are recommending a budget deviation to combine the two project budgets – totalling \$295,000 – to purchase the skid steer and surplus the John Deere tractor.

CONSULTATIONS:

Brock Webb, Superintendent of Roads

Matt Hoult, Superintendent of Water & Wastewater

John Morrison, Treasurer

Sean Jackman, Municipal Accounts Manager, Brandt Tractor Ltd.

Nate Dwelle, Government Account Manager, Doosan Bobcat North America Inc.

Matthew Benson, Territory Manager, Toromont CAT

ATTACHMENTS:

Brandt Quote for Skid Steer with attachments, dated September 25, 2025

Doosan Bobcat Quote for Skid Steer with attachments, dated September 25, 2025

Toromont CAT Quote for Skid Steer with attachments, dated September 10, 2025

2024 Asset Sheet – 2008 John Deere Utility Tractor

Draft By-law No. 2025-103

APPROVAL	_____ David Armstrong, Manager of Public Works _____ John Morrison, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations. _____ Melanie Kirkby, CAO
------------------------	---

September 25, 2025

The Corporation of the Town of Gananoque
30 King Street
Gananoque, On
K7G 1E9

(Canoe Member # LAS 1098)

Attention, Mr. Brock Webb

RE : Quote for a new John Deere Skid Steer with Attachments

Hello Mr. Webb,

Thank you for your interest in Brandt Tractor (**Canoe Member # 011723-JDC**), and our products. I am pleased to present the following Skid Steer quote for you to review. The details are as follows:

New John Deere Skid Steer – Meets all Canoe Specifications

- Deluxe Cab
- Deluxe Air Ride Seat
- 8" Touch Screen Display
- HD Tracks
- Rear Camera
- Increased Glass for Visibility
- 84" Front GP Bucket
- Climate Control
- Beacon Light Wiring
- Front Hydraulic Coupler
- Front Aux Hydraulics
- High Flow Hydraulic Upgrade
- Decreased in Cab Noise Levels
- Manuals

Sale Price – New Machine

One (1) New John Deere 331 P Skid Steer	\$ 192,000.00
Less Canoe Discount	(\$ 55,500.00)
Total Sale Price	\$ 136,500.00* + tax

Brandt Tractor

Ottawa Office 190 David Manchester Road, Ottawa, ON K0A 1L0 Phone (613) 831-4044 Fax (613) 831-4045



JOHN DEERE

New Machine Warranty Included:

- 12 Month Full Factory Warranty with Travel

Option Price - New Attachments:

• Tree Spade	\$ 37,900.00*
• Rotary Mower	\$ 21,250.00*
• 48" Forks	\$ 5,250.00*
• Harley Rake	\$ 19,700.00*
• Grader Blade (Cat GB 124)	\$ 46,280.00*
• Stump Grinder 24"	\$ 15,470.00*
• Vibratory Roller 72"	\$ 23,725.00*
• Counterweights (recommended)	\$ 5,900.00*
• 5 Year / 5,000 Extra Powertrain Warranty	\$ 4,950.00* travel extra
• Reversing Fan Kit – Clean Rads	\$ 2,260.00*

****Please Note: Taxes are extra.***

Thank you for this opportunity. Please let me know if there is anything else you require.

Sean Jackman

Municipal Accounts Manager / Brandt Tractor Ltd

(613) 880.6321 cell / sjackman@brandt.ca

Brandt Tractor

Ottawa Office 190 David Manchester Road, Ottawa, ON K0A 1L0 Phone (613) 831-4044 Fax (613) 831-4045



JOHN DEERE



Product Quotation
 Quotation Number: **ND1394789**
 Quote Sent Date: **Sep 25, 2025**
 Expiration Date: **Oct 25, 2025**

Your Bobcat Contact
Nate Dwelle
 Phone: +17012052517
 Email: nate.dwelle@doosan.com

Your Customer Contact

Deliver to
Town of Gananoque
 30 KING ST E
 GANANOQUE, ON, K7G 1E9

Bobcat Dealer
Bobcat of Ottawa Valley, Cornwall, ON
 2935 COPELAND STREET
 CORNWALL, ON, K6H 6L8

Bill to
NEW GOVERNMENT CUSTOMER
CAD 2390330
 123 Abc
 Unknown, ND, 58078

Item Name	Item Number	Quantity	Price Each	Total
T76 T4 Bobcat Compact Track Loader	M0371	1	81,751.28	81,751.28
Standard Equipment: 74.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Selectable Joysticks (SJC) Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated)		Horn Lift Arm Support Lift Path: Vertical Lights, Front and Rear LED Operator Cab Includes: Vinyl Adjustable Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts) Parking Brake: Spring Applied, Pressure Released (SAPR) Solid Mounted Carriage with 4 Rollers Tracks: Rubber, 12.6" Wide Telematics - Machine IQ - 2-year Basics Warranty: 2 years, or 2000 hours whichever occurs first		
Comfort Package	M0371-P11-C07	1	9,843.29	9,843.29
<i>Included:</i> Comfort Package Includes: Enclosed HVAC Cab, Radio, Adjustable Heated Cloth Air Ride Seat, Power Bob-Tach, Solid Undercarriage, Instrumentation: Standard 5" Display, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts, Premium LED Lights, Keyless Start, Two-Speed Travel, 7-Pin Attachment Control, Dual Direction Bucket Positioning, Rear Camera, Sound Reduction,				
17.7" Multi Bar Track	M0371-R09-C05	1	2,403.96	2,403.96
5-Link Torsion Suspension Undercarriage	M0371-R21-C13	1	2,376.22	2,376.22
High-Flow Hydraulics	M0371-R03-C03	1	2,631.41	2,631.41

7" Touch Display	M0371-R08-C03	1	1,692.94	1,692.94
80" Heavy Duty Bucket	7272681	1	2,124.87	2,124.87
Bolt-On Cutting Edge, 80"	6718008	1	461.63	461.63
80" Brushcat (HF)	7233092	1	11,618.61	11,618.61
Soil Conditioner, 84-in Hydraulic Angle and Depth for High Flow machines	7135947	1	15,230.67	15,230.67
SG 60 Stump Grinder	6808034	1	13,011.41	13,011.41
Grader, 96"	7160005	1	22,669.81	22,669.81
4K Heavy Duty Pallet Fork Frame	7294305	1	635.57	635.57
48" 4K Heavy Duty Pallet Fork Teeth	6540182	1	469.86	469.86
36" Convertible Tree Spade, Cone	7149488	1	18,786.11	18,786.11
Quick-Tach Rear Stabilizer Kit	6811449	1	5,947.75	5,947.75
Quick-Tach Stabilizer Mounting Kit	7152512	1	1,512.07	1,512.07
Rear Aux Hydraulics Kit	7184621	1	4,969.66	4,969.66
Quick-Tach Mounting Kit	7152508	1	1,512.07	1,512.07
73" Vibratory Roller W/Smooth Drum	7165402	1	14,213.34	14,213.34
Strobe Light Kit, Amber	7375339	1	401.88	401.88
Side Light Kit - 5 to 7-inch Display	7387670	1	198.16	198.16
Fire Extinguisher Kit	7360019	1	263.04	263.04
Engine Block Heater	7372533	1	119.42	119.42
Total for T76 T4 Bobcat Compact Track Loader				214,845.03
			Quote Subtotal	214,845.03
			Dealer PDI	1,195.00
			Brokerage Charge	175.00
			Tariff Surcharge	10,223.16
			Freight Charges	2,312.00
			Destination Charges	3,421.00
			Dealer Assembly Charges	2,006.25
			Delivery	600.00
			Quote Total - CAD	234,777.44

Comment: *Sales Taxes Apply and will be added upon invoice by the authorized Bobcat Dealer if not reflected on this contract quote.

*Prices per the Canoe Procurement Group Contract # 020223-CEC.

*Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*All Orders must be placed with the authorized Bobcat dealer as allowed by the terms and conditions of the contract.

*Contact Holder Information: Doosan Bobcat North America, Inc - Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Questions can be submitted via by phone at: 1-800-965-4232.

Customer Acceptance:	
Quotation Number: ND1394789	Purchase Order: _____
Authorized Signature:	

Print: _____	Sign: _____

Date: _____	Email: _____
Addresses	
Delivery Address _____	
Billing Address (if different from ship to): _____	
Tax Exempt: Y ☐ / N ☐	
Exempt in the State of: _____	
Tax Exempt ID: _____	
Federal: _____	
State: _____	

Expiration Date: _____	



Quote 452693-02

Sep 10, 2025

TOWN OF GANANOQUE

30 KING STREET E
GANANOQUE
Ontario
K7G 2T6

Attention: Brock

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

CATERPILLAR Model: 275 CCE

We wish to thank you for the opportunity of quoting on your equipment needs. Prices are subject to change at any time. If there are any questions, please do not hesitate to contact me.

Sincerely,

Matthew Benson

Matthew Benson

+16133141103

MBenson@toromont.com

Territory Manager

CATERPILLAR Model: 275 CCE**Standard Equipment****POWERTRAIN**

Cat C3.6TA turbocharged, aftercooled diesel engine
 -Gross horsepower per ISO 14396
 110 hp (82 kW)
 -Glow plugs starting aid
 -Liquid cooled, direct injection
 Air cleaner, dual element, radial seal
 S-O-S sampling valve, hydraulic oil
 Ecology drain - coolant
 Filter, hydraulic supply, cartridge type
 Filter, hydraulic return, cartridge type

Filter, canister type, engine oil
 Filter, canister type, fuel
 and water separator
 Radiator / hydraulic oil
 cooler (side-by-side)
 Spring applied, hydraulically released,
 parking brakes
 Hydrostatic transmission
 Lockable fuel cap
 Auto engine idle

UNDERCARRIAGE

E-bar (equalizer bar)
 undercarriage suspension
 Two speed travel

Integrated tie downs on track
 frame (4)

HYDRAULICS

Selectable control pattern - ISO or H
 Electro/hydraulic implement control
 Electro/hydraulic hydrostatic

transmission control
 Heavy duty flat faced quick disconnects
 with integrated pressure release lever

ELECTRICAL

Work Tool Electrical Harness
 Heavy duty battery
 -includes battery disconnect with
 lockout feature
 12 volt electrical system
 100 ampere alternator
 LED work lights

Auto reverse lights
 Switch backlighting
 Interior LED dome light
 Backup alarm
 Electrical outlet, beacon
 Courtesy lighting, exterior

OPERATOR ENVIRONMENT

Operator warning system indicators:
 -Air filter restriction
 -Alternator output
 -Armrest raised / operator out of seat
 -Engine coolant temperature
 -Engine oil pressure
 -Glow plug activation
 -Hydraulic supply filter restriction
 -Hydraulic oil temperature
 -Park brake engages
 -Engine emission system
 (where applicable)
 Control interlock system, when operator
 leaves seat or armrest raised:
 -Hydraulic system disables
 -Hydrostatic transmission disables
 -Parking brake engages

-Language selection (x32)
 -Date, Time, Units, and brightness
 settings
 -Multi-operator Anti-theft Security
 System & Monitoring
 -Maintenance schedule and reminders
 -Event and Diagnostic Code monitoring
 -Smart Technology, enables use of
 Smart Attachments
 Gauges: fuel level, hour meter,
 hydraulic temperature, battery
 voltage, tachometer.
 Rear-view camera
 Cell Phone Storage Pocket
 Cup Holder
 Ergonomic contoured armrest
 Top and rear windows

ROPS cab, tilt up
FOPS, Level I
Color LCD monitor:
-Creep speed control
-Drive response adjustment
-Implement response adjustment
-Drive Power Priority adjustment

FRAMES

Lift linkage, vertical path
Chassis, one piece welded
Machine tie down points (9)
Removable panels for machine
frame cleanout (3)

OTHER STANDARD EQUIPMENT

Steel engine door with replaceable
louvers
Engine door - lockable
Extended life antifreeze (-37C, -34F)
Work tool attachment coupler

Floormat
Headliner
Interior rear view mirror
Horn
Hand (dial) throttle, electronic
12 volt power port
Rear window breaker hammer

Support, lift arm
Steel rear and front bumpers, welded
Fuel fill, machine right hand side
DEF fill, engine compartment, machine
left hand side

Hydraulic oil level sight gauge
Radiator coolant level sight gauge
Radiator expansion bottle
Cat ToughGuard TM hose
Hydraulic demand cooling fan

Other Components**Description**

275 CTL DCA6B
INSTRUCTIONS, ISO
RIDE CONTROL
MOUNTING, FIRE EXTINGUISHER
TRACK,RUBBER,450MM(17.7IN)BAR
FUEL, MANUAL PRIMING
GUARDING / SEALING PKG, (HD1)
INTEGRATED RADIO
PRODUCT LINK, CELLULAR PLE643
AIR CONDITIONING, R134A REF
VIBRATORY COMPACTOR, CV119
STUMP GRINDER, SG36
GRADER BLADE, GB124, 96"
FORK, PAL C3, 48" X 4" X 2"
POWER BOX RAKE, HYD., PR121
BRUSHCUTTER, BR320, HF XPS
CARRIAGE, PAL, CL3, 51" SSL
KIT, GRADING IMU, SMART, MACH
BUCKET-IND, 74", BOCE
DUTCHMAN 360I 3-BLADE TREE SPADE

Price: (plus applicable taxes)

Sell Price (Ex Works Ottawa Branch)	\$267,000.00
Extended Warranty	As described below
CVA	As described below
Grand Total	\$267,000.00

Price Includes

CVA: 2025 CCE - Do It MYSELF CVA (1 yr / 500 hr term, whichever happens first)
Daily cellular "Connect" subscription, access to TC Hotline, SOS bottles & subscription +
Parts kits including 1 x PM2 + 1 Primary Filter. Fluids & Shipping charges are not included;
additional charges may apply.

Warranty

Standard Warranty: 24 month or 2,000 hour

Extended Warranty: 2 year 2000 Hours

Additional Considerations

- This quote is based on a US to Cdn. Dollar exchange rate of (insert applicable rate). Any fluctuation in this rate at the time of order will adjust the price up or down as required.
- Rates can also be locked with a firm order.
- All Prices shown are taxes extra.
- Sales Price subject to Manufacturer Price Changes. This quote is valid for 10 days.

psdcitywide

Home > Assets > Inventory > Asset 920- 2008 John Deere 5425 Utility Tractor - 665 Charles St N

?

1

NEW ACTIVE

Town of Gananoque
pwmanager

Save

Summary

Asset Details / Flags

Classifications

Attributes11

Notes0

Attached Files1

Insurance/Warranty/Lease

Valuation

Amortization

Adjustment Summary

Additions0

Full Disposals (Asset)0

Partial Disposals0

Writedowns0

Transfers0

Overrides1

Profile

Replacement Cost

Condition0

Risk

Strategy

Overview

Name

2008 John Deere 5425 Utility Tractor

In-Service Date

2008-06-18

Historical Cost

\$37,943.00

Replacement Cost

\$99,564.13

Description

Estimated Useful Life

10

Year(s)

0

Month(s)

Adjusted Cost

\$37,943.00

Condition/Risk

Overall Projected Condition

0 - Very Poor

Risk Rating

22.5 - Very High

Asset Age

16

Year(s)

7

Month(s)

Projected Age

0

Year(s)

0

Month(s)

Age-Based Condition

0 - Very Poor

Fully Amortized Date (EOL)

2018-06-01

Service Life Remaining

(6)

Year(s)

(7)

Month(s)

Projected Service Life Remaining

0

Year(s)

0

Month(s)

Brief

Is a Primary Asset

Has 1 Override(s)

Is Year-End Locked as of 2023

Summary Report

Map

Unable to map record

Thumbnail

THE CORPORATION OF THE TOWN OF GANANOQUE

BY-LAW NO. 2025-103

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH DOOSAN BOBCAT NORTH AMERICA INC., FOR THE PROCUREMENT OF A NEW SKID STEER WITH ATTACHMENTS

WHEREAS Section 5 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act*, 2001, S.O. 2001, c. 25, provided that the powers of every Council are to be exercised by By-law;

AND WHEREAS the Council of the Town of Gananoque received Council Report RDS-2025-13 and concurred with the recommendation to authorize the Mayor and Clerk to sign an Agreement with Doosan Bobcat North America Inc., for the procurement of a new skid steer with attachments.

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

- 1. **AUTHORIZATION:**
 - 1.1 That the Mayor and Clerk are hereby authorized to sign an Agreement with Doosan Bobcat North America Inc., for the procurement of a new skid steer with attachments, as prescribed in RDS-2025-13.
- 2. **SCHEDULE:**
 - 2.1 Attached to and forming part of this By-law is the Agreement, marked as Schedule 'A'.
- 3. **EFFECTIVE DATE:**
 - 3.1 This By-law shall come into full force and effect on the date it is passed by Council.

Read a first, second and third time and finally passed this 18th day of November 2025.

John S. Beddows, Mayor

Lynsey Zufelt, Deputy Clerk

(Seal)

Council Report – UTIL-2025-10

Date: November 18, 2025 ☐ **IN CAMERA**

Subject: 2025 Third (3rd) Quarter Water & Wastewater Reports

Author: David Armstrong, Manager of Public Works ☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2025 THIRD (3RD) QUARTER WATER AND WASTEWATER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2025-10.

STRATEGIC PLAN COMMENTS:

Sector 2 – Infrastructure/Environment – Strategic Initiative #2 – Maintain an ongoing assessment of the Town’s infrastructure to ensure sufficient capacity exists to support future growth.

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operation.

BACKGROUND:

This report covers the months of July, August, and September 2025. The intent of this report is to keep Council and the public current with performance and major operational aspects of the water and wastewater systems, including any notable highlights, Ministry of Environment, Conservation and Parks (MECP) Inspections, and Adverse Conditions.

INFORMATION / DISCUSSION:

This report is submitted quarterly and represents the Third (3rd) quarter of 2025. Throughout this quarter there were no adverse water quality incidents and no bypass/overflow events. A few items of mention are as follows:

1. Staff had our concrete contractor form and pour a proper ramp at the Lagoon to allow for proper drainage for completing our wastewater pump station cleanings.
2. Contractor was on-site at the WTP to perform annual instrument calibrations.
3. Staff continue to work with our consultants to design the required repairs for Cell #1 at the lagoon. As a part of these repairs and in direct consultation with the MECP, Cell #1 will be offline for the winter to allow for a quicker construction schedule in early 2026 to affect the necessary repairs to the compromised areas of the berm.

APPLICABLE POLICY/LEGISLATION:

Quality Management System Communications Procedure #1006
Safe Drinking Water Act, 2002

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

N/A

CONSULTATIONS:

Christine Brennan, Utilities Compliance Coordinator

Matt Hoult, Superintendent of Water & Wastewater

Public Works Operations Staff

Members of Municipal Enforcement Sewer Use Group (MESUG)

Members of Municipal Water & Wastewater Regulatory Committee (MWWRC)

ATTACHMENTS:

Attachment 1 – 2025 3rd Quarter Water Report

Attachment 2 – 2025 3rd Quarter Wastewater Report

APPROVAL	
	David Armstrong, Manager of Public Works
	John Morrison, Treasurer
	Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
	Melanie Kirkby, CAO



Quarterly Reports

Water 2025

3rd Quarter

A handwritten signature in black ink, appearing to be "DA" followed by a long horizontal stroke.

David Armstrong
Manager of Public Works



James W. King Drinking Water System 220001254

This report covers the third (3rd) quarter of 2025 (July, August and September). The intent of the report is to keep the Committee, Council, and the public current with the performance and major operational aspects of the Water Treatment Plant and the Water Distribution System, including any notable highlights, Ministry of the Environment, Conservation and Parks (MECP) inspections and adverse conditions.

Gananoque continues to follow the Water Treatment Plant's Municipal Drinking Water Licence and Drinking Water Works Permit, in addition to the Ontario Safe Drinking Water Act and Regulations.

1.0 Regulatory Sampling

The purpose of regulatory sampling is to protect public health, maintain transparency, and ensure the continued delivery of clean and safe drinking water. It also helps the Town monitor the performance of its water treatment processes and infrastructure, ensuring ongoing compliance.

Table 1: Annual Sampling Requirements

Annual	Completed January 14 th , 2025
Quarterly	January 2025, April 2025, July 2025 and October 2025
Lead	December 15 th 2024– April 15 th 2025 June 15 th 2025 – October 15 th 2025
Microcystin Sampling	Weekly visual inspections between June 1 st 2025 to October 31 st 2025, sampling if an algal bloom is observed.

Table 2: Monthly Sample Results

Month	Number of Distribution Samples	E. Coli Results	Total Coliform Results	Free Chlorine Residuals			Total Chlorine Residuals		
				Min	Max	Ave	Min	Max	Ave
July	20	0	0	0.63	2.77	1.70	0.72	3.16	1.94
August	16	0	0	0.14	2.86	1.61	0.30	3.07	1.86
September	16	0	0	0.31	2.83	1.59	0.44	3.22	1.84

2.0 James W. King Water Treatment Plant

The James W. King Water Treatment Plant is a Class II direct filtration facility with a design capacity of 10,220 m³ per day. The treatment process consists of pre-chlorination, coagulation, flocculation, filtration and post-chlorination, to ensure safe potable water.

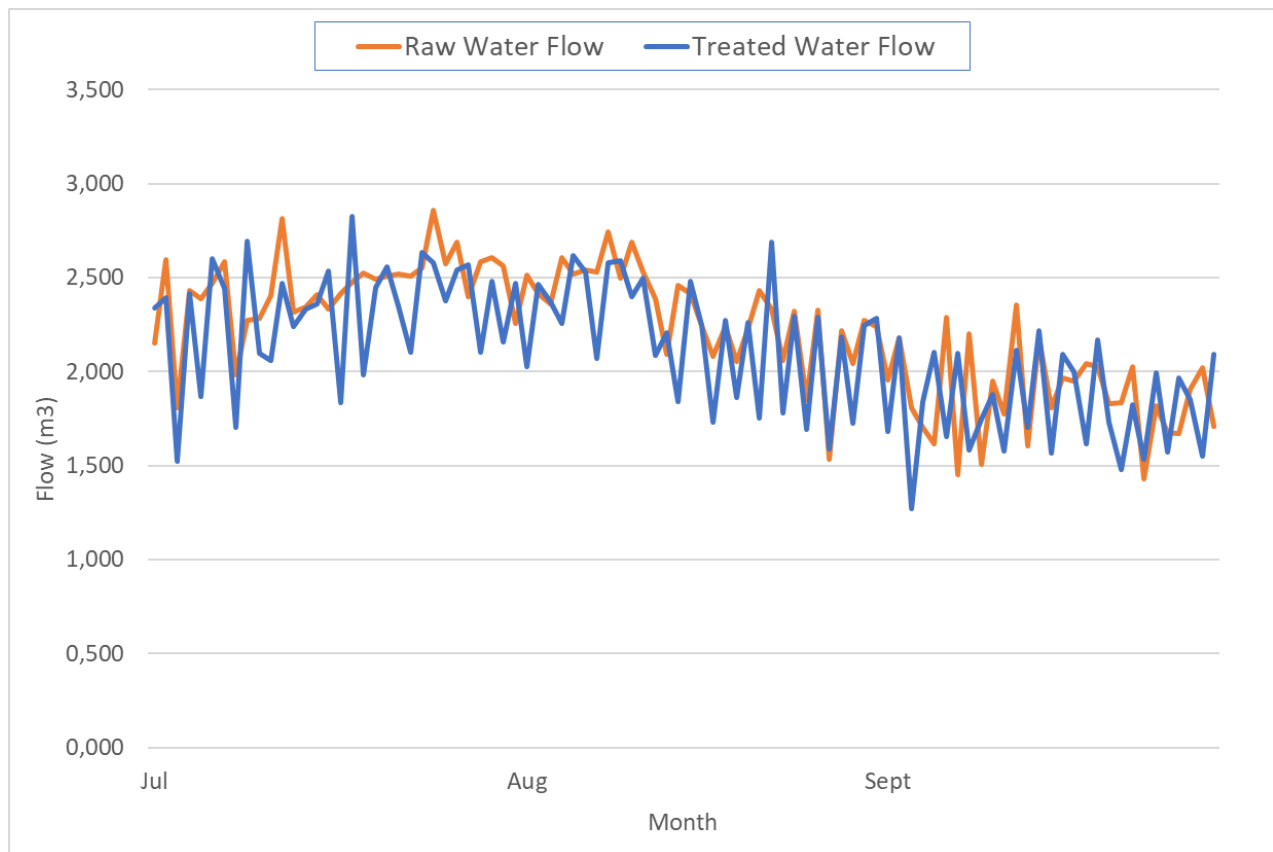
2.1 Raw Water and Treated Water Flows

Flow rates are continuously monitored to document how much water is moving through the treatment plant and distribution system. This helps ensure equipment is operating correctly and within the regulated capacity.

Table 3: Raw and Treated Flows

Month	Max Raw Daily Flow	Average Raw Daily Flow	Max Treated Daily Flow	Average Treated Daily Flow
July	2,858 m ³ /day	2,447 m ³ /day	2,311 m ³ /day	2,828 m ³ /day
August	2,744 m ³ /day	2,317 m ³ /day	2,687 m ³ /day	2,197 m ³ /day
September	2,353 m ³ /day	1,885 m ³ /day	2,287 m ³ /day	1,833 m ³ /day

Figure 1: Third Quarter Monthly Flow Chart



2.2 Water Treatment Plant Operational Highlights

- July 15, 2025 – Clear Tech onsite to complete the annual Water Treatment Plant instrument calibrations.

3.0 James W. King Water Distribution System

3.1 General Services

- Annual hydrant inspections continued.
- Various hydrant and curb stop repairs.

Prepared By:

Christine Brennan

Christine Brennan
Utilities Compliance Coordinator



Quarterly Reports

Wastewater

2025

3rd Quarter

A handwritten signature in black ink, appearing to read "D. Armstrong", with a long horizontal line extending to the right.

David Armstrong
Manager of Public Works

**Gananoque Sewage
 Lagoon
 ECA – 0999-7X8QL3**

This report covers the third (3rd) quarter of 2025 (July, August and September). The intent of the report is to keep the Committee, Council, and the public current with the performance and major operational aspects of the Gananoque Sewage Lagoon and the Wastewater Collection System, including any notable highlights, MECP inspections, bypasses and overflow events.

1.0 Lagoon

1.1 Regulatory Sampling

Regulatory sampling is conducted to ensure that effluent discharged from the Lagoon complies with the environmental and regulatory requirements. Sampling is completed on a weekly basis to monitor the parameters such as carbonaceous biochemical oxygen demand (CBOD₅), total suspended solids (TSS), total phosphorus, E. coli and pH levels.

These parameters are subject to annual and monthly average concentration limits, with pH levels required to remain between 6.0 and 9.0 (objectives) and within 5.5 to 9.5 (limits) at all times. The results are used to assess the performance of the Lagoon and are reported in accordance with regulatory conditions.

Table 1: Treated Sewage Effluent Results

Month	Parameter	Minimum	Maximum	Average
July	E. Coli (cfu/100ml)	10	1230	462
	CBOD5 (mg/L)	4	21	9.2
	Total Suspended Solids (mg/L)	11	88	41.6
	Total Phosphorus (mg/L)	0.39	0.85	0.62
	pH	6.7	7.6	7.2
August	E. Coli (cfu/100ml)	200	1230	477.5
	CBOD5 (mg/L)	8	13	10.75
	Total Suspended Solids (mg/L)	50	88	73.75
	Total Phosphorus (mg/L)	0.63	0.84	0.72
	pH	6.9	7.4	7.2
September	E. Coli (cfu/100ml)	320	4500	1490
	CBOD5 (mg/L)	5	15	8.75
	Total Suspended Solids (mg/L)	70	90	81.25
	Total Phosphorus (mg/L)	0.65	0.90	0.83
	pH	6.9	7.2	7.1

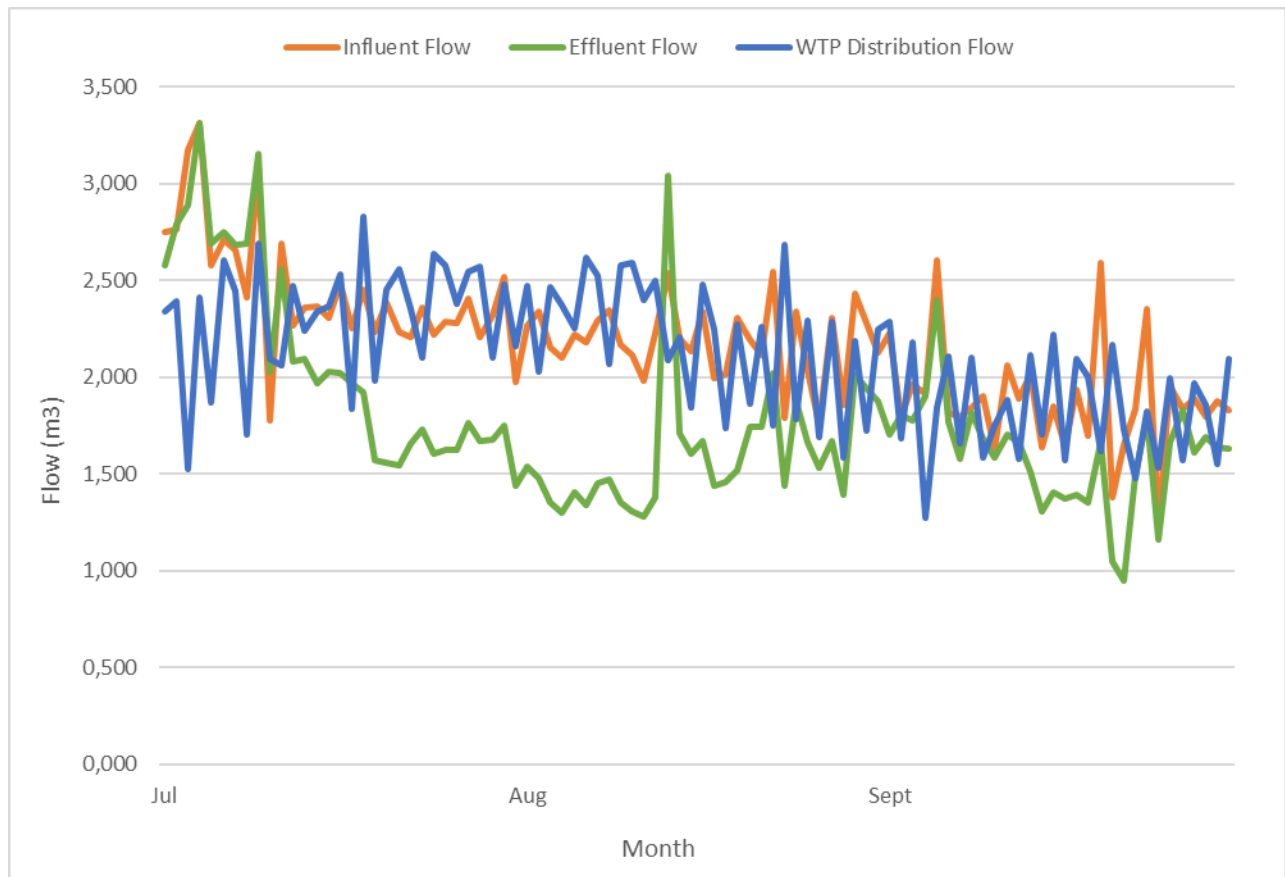
1.2 Wastewater Treatment Flows

Flow monitoring is performed continuously at the Lagoon to measure the volume of wastewater entering and leaving the treatment system. Daily flow readings are recorded and used to calculate average daily, monthly, and peak flows. These values help identify trends, assess inflow and infiltration impacts and information on maintenance or capital planning decisions.

Table 2: Lagoon Incoming and Effluent Flows

Month	Max Daily Incoming Flow	Average Daily Incoming Flow	Max Daily Effluent Flow	Average Daily Effluent Flow
July	3,311 m ³ /day	2,452 m ³ /day	3,313 m ³ /day	2,110 m ³ /day
August	2,544 m ³ /day	2,183 m ³ /day	3,041 m ³ /day	1,613 m ³ /day
September	2,601 m ³ /day	1,881 m ³ /day	2,399 m ³ /day	1,597 m ³ /day

Figure 1: Treated Effluent Flow and Raw Incoming Flow Compared to the Water Treatment Plant Distribution Flow (m3):



* Spikes on the Raw Influent Flow line on the below graphs were due to heavy precipitation.

1.3 Operational Maintenance

July 18, 2025 – HV Construction onsite to pour a concrete ramp in Cell 1 for the purpose of waste truck drainage from sewage pumping station cleanings. Seen in *Figure 2: Lagoon Cell 1 Ramp*.

Figure 2: Lagoon Cell 1 Ramp



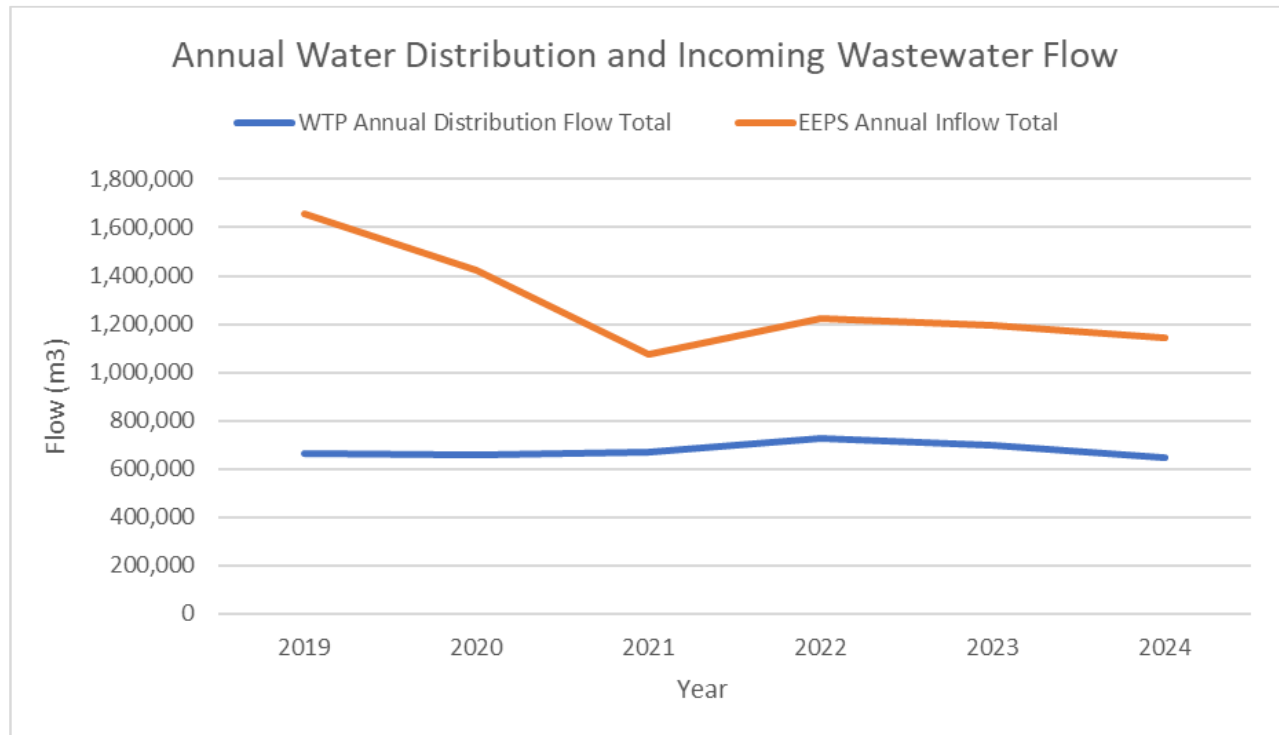
2.0 Wastewater Collection

2.1 Inflow and Infiltration

In the Town of Gananoque, there is significant inflow and infiltration (I&I), with the incoming flow to the East End Pumping Station nearly doubling the treated water produced by the Water Treatment Plant (as seen in *Figure 3: Annual Water Distribution and Incoming Wastewater Flow*). This is a clear indication of excess water entering the system.

Inflow refers to stormwater entering the sanitary sewer system through direct connections such as roof downspouts, sump pumps and foundation drains. Infiltration occurs when groundwater enters indirectly through cracks, joints, or deteriorated pipe materials in sanitary sewers and manholes. Implementing measures such as sanitary sewer inspections and sealing cracks within the sewer mains can help reduce stormwater I&I. These improvements would minimize the operational and maintenance costs associated with the excess flow and create more capacity within the system.

Figure 3: Annual Water Distribution and Incoming Wastewater Flow



2.2 General Services

- South ward manholes inspected for deficiencies and infiltration.
- July 17, 2025 – Quinte Sewer onsite to complete sewer line cleaning.
- July 18, 2025 – Gal Power onsite to complete the fuel system inspection on the East End Pumping Station generator.

2.3 Stone Street Pumping Station

- August 21, 2025 - T4 Power attended site and determined the generator charger was faulty. A new charger was installed, and the battery was partially charged to activate it. After allowing sufficient charging time, the generator was tested but initially failed to start due to a shutdown fault triggered by a low battery condition. The Utility Operators acknowledged and cleared the fault, after which the generator started normally. Final testing confirmed proper operation with a battery voltage of 14.1V.'

2.4 Sewage Pumping Station #3

- August 26, 2025 – Dundee Marine onsite to inspect the Sewage Pumping Station #3 overflow pipe. The video showed that the first 10 feet of the line is corrugated pipe transitioning to concrete. Approximately 17 feet from the concrete edge, there appears to be a full break in the top of the pipe near the interlocking walkway. A bore hole was noted about 13 feet in, containing a lodged rock but no collapse. The damaged area will require excavation, hydro vac, and repair.

3.0 Regulatory Compliance

- Monthly MUMPS S1 and S2 reports, and quarterly ERRIS reports were submitted to the Ministry of the Environment, Conservation and Parks (MECP).

Prepared By:

Christine Brennan

Christine Brennan
Utilities Compliance Coordinator

MOTION / RESOLUTION OF COUNCIL

Date: November 18, 2025		Motion No. 2025 –
Subject: Disincentivization of Deliberate Vacancy of Commercial, Industrial and Residential Property in Gananoque		
Moved by:	Mayor Beddows	
Seconded by:		
WHEREAS HOUSING AFFORDABILITY IN ONTARIO IS UNDER PRESSURE AND THE LOOK AND FEEL OF GANANOQUE'S COMMERCIAL AND INDUSTRIAL PROPERTIES, INCLUDING NOT ONLY APPEARANCE BUT THE IMPACT OF VACANT STOREFRONTS ON THE PERCEPTION OF VISITORS IS OF CONCERN TO COUNCIL AND TOURISM BUSINESSES. NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PRODUCE A REPORT WHICH LISTS THE METHODS USED BY ONTARIO MUNICIPALITIES TO ELIMINATE ANY ECONOMIC ADVANTAGE IN A POLICY OF DELIBERATE VACANCY OF COMMERCIAL AND INDUSTRIAL PROPERTY BY OWNERS AND DELIBERATE VACANCY OF NON-PRIMARY RESIDENTIAL ADDRESS FOUR-SEASON RESIDENTIAL PROPERTIES BY OWNERS. POINTS TO BE ADDRESSED IN THE REPORT ARE TO INCLUDE, BUT NOT BE LIMITED TO: 1. INCREASED PROPERTY TAX RATES, 2. THE USE OF FINES, 3. THE NUMBER OF LICENCED SHORT-TERM ACCOMMODATION RESIDENTIAL UNITS IN THE TOWN OF GANANOQUE ON A PER-YEAR BASIS SINCE THE SHORT-TERM ACCOMMODATION BYLAW WAS PUT IN PLACE, 4. THE NUMBER OF UNLICENCED SHORT-TERM ACCOMMODATION RESIDENTIAL UNIT IDENTIFIED BY YEAR SINCE THE SHORT-TERM ACCOMMODATION BYLAW WAS PUT IN PLACE AND, 5. A REVIEW OF THE PROPERTY STANDARDS BYLAW TO ASSESS ITS USEFULNESS AS AN ENFORCEMENT TOOL FOR VACANT COMMERCIAL AND INDUSTRIAL PROPERTIES TO ENSURE THEY REMAIN IN SERVICEABLE CONDITION; AND, 6. ANY OTHER INFORMATION REQUIRED FOR COUNCIL TO DELIBERATE EFFECTIVELY ON MEANS OF DISINCENTIVIZATION OF DELIBERATE VACANCIES.		

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

John Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		



Dear friends of LGIH,

Leeds and Grenville Interval House (LGIH) is hosting our third annual Festival of Trees Fundraiser from November 28th-30th 2025 in the CABN building at 130 North Augusta Rd, and we would like to invite you to donate a decorated Christmas tree for this holiday event.

LGIH has been serving families in Leeds and Grenville since 1983. It is our mission to provide emergency shelter, supportive counselling, advocacy, information, and referrals to abused women and their children. We assist women to make changes that allow them to live violence-free lives. You are receiving this letter because we would not be able to continue serving families in need without the support of community members and organizations like you. By being involved in our Festival of Trees and donating a tree, you will be supporting families in need within our communities and will be an important part of this exciting event.

How it works:

- Complete the attached registration form to enter a tree
- Purchase your tree and decorations. You may want to choose a theme, add gift cards or toys, or use unique items. You can create a full-sized or table-top tree, but they must be artificial.
- Before the event starts on Friday you will be given a time to come and put your tree together in the event space.
- Community members will have opportunity before and during the event to purchase raffle tickets.
- From Friday-Sunday, the fun takes place! Community members will walk through the venue, view all of the beautiful trees, and place their purchased tickets in boxes assigned to the trees that they want a chance to win. Donor names will be displayed on the ticket boxes in front of the corresponding tree.
- On Sunday afternoon tickets will be drawn announcing the winner of each tree! Winners will receive all items that are donated with the trees and set up with the display and will be responsible for picking up their items.

Donors will be acknowledged on LGIH's website and social media accounts, as well as during the event. All proceeds from ticket sales go directly to supporting the families that LGIH serves. If you have any questions, or to register a tree, please contact me at melissa@lgih.ca.

I look forward to working together to bring this event to our community and continue serving its members.

With thanks,

Melissa Leveck
Executive Director
Leeds and Grenville Interval House



Leeds and Grenville Interval House **Festival of Trees Registration**

Completed applications must be submitted by November 24th and can be Emailed to melissa@lgih.ca.

Business/Donor Name: _____

Contact Person: _____

Address: _____

Email: _____

Phone Number: _____

Type of tree submitting: ☐ Table-top ☐ Full-size

Requests/Requirements? _____





EDWARDSBURGH CARDINAL

Phone: 613-658-3055
Fax: 613-658-3445
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.



EDWARDSBURGH CARDINAL

Phone: 613-658-3055
Fax: 613-658-3445
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Kinga Surma, Minister of Infrastructure
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Francois-Phillipe Champagne, Minister of Finance
 - Association of Municipalities of Ontario (AMO)
 - Ontario Small Urban Municipalities (OSUM)
 - Federation of Canadian Municipalities (FCM)
 - The United Counties of Leeds and Grenville
 - All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,

Natalie Charette
Interim Clerk
clerk@twpec.ca



EDWARDSBURGH CARDINAL

Phone: 613-658-3055
Fax: 613-658-3446
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

PRESCOTT
EST 1784
THE FORT TOWN

Regular Council
November 3, 2025
2023 -2025

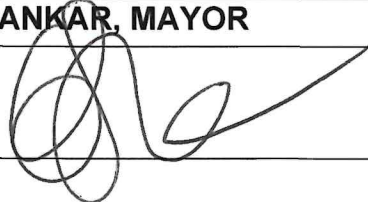
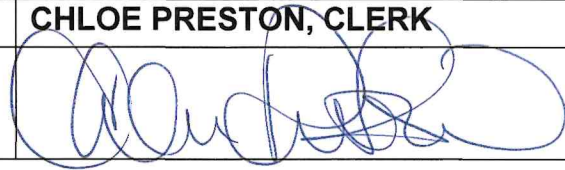
Moved by: T. Young

Seconded by: Burton

THAT Council support the Edwardsburgh
Cardinal resolution regarding Ontario
Community Infrastructure Fund (OCIF);

AND THAT Council direct staff to
circulate their support to all recipients
of the
original resolution

REQUESTED BY:		
RECORDED VOTE		
	YES	NO
Councillor Leanne Burton		
Councillor Mary Campbell		
Councillor Justin Kirkby		
Councillor Lee McConnell		
Mayor Gauri Shankar		
Councillor Ray Young		
Councillor Tracey Young		

GAURI SHANKAR, MAYOR	CHLOE PRESTON, CLERK
	

From: [John Beddows](#)
To: [Lynsey Zufelt](#); [Melanie Kirkby](#); [Vicki Leakey](#)
Subject: Fw: Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities
Date: November 13, 2025 11:31:56 AM
Attachments: [image001.png](#)

Please add to correspondence for the 18th.

Thank you,

John S. Beddows, CD1, BMASc

Mayor

The Corporation of the Town of Gananoque

30 King St. E., Gananoque ON, K7G 1E9

613-382-2149 Ext. 1119

Fax: 613-382-8587

From: ca.office (MECP) <ca.office@ontario.ca>
Sent: November 7, 2025 4:17 PM
To: Basit, Hassaan (MECP) <Hassaan.Basit@ontario.ca>; ca.office (MECP) <ca.office@ontario.ca>
Subject: Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities

You don't often get email from ca.office@ontario.ca. [Learn why this is important](#)

** This message is being sent on behalf of Chloe Stuart, Assistant Deputy Minister, Land and Water Division, MECP and Hassaan Basit, Chief Conservation Executive, MECP **

Greetings,

We are writing to notify you of a policy proposal available for comment on the [Environmental Registry of Ontario](#) at posting #025-1257 which is part of the government's actions to improve conservation authorities.

We are seeking feedback on proposed boundaries for the consolidation Ontario's 36 conservation authorities into regional conservation authorities, and the criteria applied to inform the proposed boundaries. The policy proposal notice includes maps depicting the proposed boundaries for the regional conservation authorities and discussion questions relevant to the planning for the future state.

The province's decision on the number and configuration of regional conservation authorities will be finalized following further technical analysis and consideration of

the feedback received during this consultation phase. The province is also planning to consult further, at a future date, on potential amendments to the *Conservation Authorities Act* and regulations under the Act, to enable the consolidation of conservation authorities.

No changes are proposed to the overall extent of conservation authority jurisdiction within the province, and under consolidation, the new regional conservation authorities would remain independent organizations operating with municipal governance and oversight, in accordance with requirements under the *Conservation Authorities Act*, as administered by the Ministry of the Environment, Conservation and Parks.

In addition, the important work that conservation authorities do to protect people and property from the risks of flooding and other natural hazards will not change. Regional conservation authorities would continue to deliver provincially mandated programs. These include drinking water source protection under the *Clean Water Act*, managing development and other activities in areas at risk of natural hazards—such as floodplains, shorelines, watercourses, and wetlands—and providing flood forecasting and warning services. Conservation authorities would continue to manage their lands and recreational trails, providing Ontarians access to local natural areas and outdoor activities. Regional conservation authorities would also continue to be able to provide additional municipal and other watershed programs and services set out under the *Conservation Authorities Act*. Existing conservation authority board members would continue to serve until the expiration of their terms next year, with changes to governance and structure to be initiated following municipal elections in October 2026.

This proposal is part of broader action that Ontario is proposing to take to improve the conservation authority system to reduce duplicative costs, free-up resources, and better align the work of conservation authorities with provincial priorities on housing, infrastructure, the economy and climate resilience. These actions include the creation of the Ontario Provincial Conservation Agency to provide centralized leadership and oversight of conservation authorities, proposed by the Government on November 6, 2025, in [Bill 68, Plan to Protect Ontario Act \(Budget Measures\), 2025](#).

To learn more about this proposal, a virtual information session for municipalities will be held on **Tuesday, November 18, 2025, at 2pm**. To register for this session, please email ca.office@ontario.ca.

The Environmental Registry comment period for posting #025-1257 will close at 11:59pm on December 22, 2025. Comments may be submitted through the Registry or by email to the conservation authorities section team at the Ministry of the Environment, Conservation and Parks, via ca.office@ontario.ca.

Thank you,

Chloe Stuart
ADM, Land and Water Division
Ministry of the Environment, Conservation and Parks

Hassaan Basit
Chief Conservation Executive
Office of the Chief Conservation Executive



Taking pride in strengthening Ontario, its places and its people

Please Note: As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

MEDIA RELEASE

FOR IMMEDIATE RELEASE

November 13, 2025

Leeds and Grenville Selected for National Homelessness Reduction Innovation Fund

BROCKVILLE, ON - The United Counties of Leeds and Grenville has been named one of the first communities in Canada to receive funding through the Homelessness Reduction Innovation Fund (HRIF), a national initiative supported by the Government of Canada and the Canadian Alliance to End Homelessness.

The announcement was made by federal Minister of Housing and Infrastructure Gregor Robertson during the National Conference on Ending Homelessness in Montreal on October 30, 2025. Leeds and Grenville's project is among a select group chosen to pilot innovative approaches aimed at reducing homelessness across the country.

On Thursday, November 13, an official opening and ribbon-cutting ceremony was held to celebrate the John Howard Society's Pathways Cabin Program expansion, which includes the addition of 24 new supportive housing units located in the adjacent building. The expansion has been made possible through an \$830,000 grant from HRIF, which supports targeted, data-informed projects that help communities reduce homelessness and promote sustainable housing solutions.

In February 2025, 25 supportive cabins opened at 1805 County Road 2 East in Brockville, ON, providing transitional housing for individuals experiencing homelessness. Adjacent to these cabins, a former dormitory-style building has now been transformed into an additional 24 supportive housing units, extending the range of care. The program will provide ongoing stabilization supports for individuals progressing from the supportive cabins toward greater independence and long-term housing stability.

The focus of this project is to increase successful move-ins and support a step-by-step progression for individuals experiencing homelessness toward independent housing stability. With the existing partnership with the John Howard Society's cabin program, this initiative creates a natural progression for residents who have demonstrated readiness to transition from the supportive cabins to less intensive supportive units.

Residents will receive supports focused on building essential life skills, including cooking and grocery shopping, obtaining personal identification, employment readiness and job search assistance, financial literacy and money management, anger management and conflict resolution, and addiction recovery and wellness supports. These skill-building opportunities will foster confidence, independence, and readiness for long-term housing success.

A decorative graphic in the bottom right corner consisting of overlapping curved shapes in maroon and teal colors.

November 13, 2025

The HRIF investment aligns with the Counties' 10-Year Housing and Homelessness Plan, "United in Housing Solutions for All," which aims to create 150 supportive housing units over the next decade. With this project, the Counties will achieve 49 units in the first year—33 percent of the overall goal. Officials also acknowledged the City of Brockville for providing the building and waiving lease costs for two years, making the expansion possible.

Local leaders believe the project will not only transform lives in Leeds and Grenville but also serve as a model for communities across Canada.

Quotes

"Through partnering with organizations like the Canadian Alliance to End Homelessness, the federal government is taking bold action to reduce homelessness in communities across the country – including in Leeds and Grenville. I'm looking forward to seeing the positive impact this project has as one of the first communities in Canada to receive funding through the Homelessness Reduction Innovation Fund." - **The Honourable Gregor Robertson, Minister of Housing and Infrastructure**

"This community has shown an unwillingness to sit idly by while people in our community struggle. I want to thank everyone who has made an effort to advocate for those who need strong advocates," said **Michael Barrett, MP for Leeds-Grenville-Thousand Islands-Rideau Lakes**. "I have taken many opportunities to ask Parliamentary Secretaries and Federal Ministers responsible for this funding for our community because I know it will be delivered with great excellence."

"Today's announcement continues to build on the pillars of our local homelessness plan. This includes the Cabins to provide a safe place to escape life on the street, the HART Hub for treatment and recovery, and now, transitional housing with wrap-around supports to set individuals up for long-term success," said **Steve Clark, MPP for Leeds-Grenville-Thousand Islands and Rideau Lakes**. "I'm pleased that the federal government is on board as a partner with Ontario and our local municipalities as we continue collaborating to support the most vulnerable in our community."

"Today, we celebrate the addition of 24 new supportive housing units in this building, a former dormitory that has been transformed into a space of hope and opportunity. This expansion is about more than adding housing units, it's about creating a path to independence. It builds on the success of the supportive cabins and offers residents the next step toward stability." - **Corinna Smith-Gatcke, Warden of the United Counties of Leeds and Grenville**

"As we all know, homelessness exists in every community, but what really matters is how we respond to that. Here in Brockville, we're responding with care, creativity, and community as a whole. This project is about so much more than a building; it's about dignity and hope, and the belief that

November 13, 2025

everyone deserves a safe place to call home and a fair chance to rebuild their lives." - **Katherine Hobbs, Councilor for the City of Brockville**

"Here in Leeds and Grenville, your real-time, by-name data tells a powerful story-tracking who becomes homeless, how long they experience it, who moves into permanent housing, and who returns to homelessness. Your coordinated efforts are helping more people find and keep a home efficiently and effectively," said **Amanda DiFalco, Senior Director of Strategy and People, Canadian Alliance to End Homelessness**. "We're so proud to partner with the United Counties to repurpose and create 24 new supportive housing units-24 new homes for people experiencing chronic homelessness, paired with the supports they need to rebuild their lives."

"Today marks not just the expansion of a program, but the deepening of our commitment to dignity, hope, and the belief that everyone deserves a safe place to call home," said **Robyn Holmes, Assistant Executive Director, John Howard Society of Kingston and District**. "As we open this next phase, we reaffirm our commitment to addressing homelessness in Leeds and Grenville, not with temporary fixes, but with sustainable, supportive pathways forward."

About HRIF

The Canadian Alliance to End Homelessness (CAEH) and the Government of Canada are partnering with communities like ours to meaningfully reduce homelessness through the Homelessness Reduction Innovation Fund (HRIF). HRIF projects are rooted in local realities and take a groundbreaking, data-driven approach to continuously improve results.

Through HRIF, communities identify opportunities to reduce homelessness using local, real-time data and get the chance to test those ideas. That includes improving systems for groups of people who most often fall through the cracks. Our community will work with CAEH throughout the project to monitor progress, adjust where needed, and share what we learn with other communities.

Local projects will lay the foundation for national progress toward ending homelessness. As HRIF communities share real-time data and lessons, CAEH will share successful approaches nationally.

-30-

Media inquiries:

John Kalivas, Communications Coordinator
United Counties of Leeds and Grenville
25 Central Avenue W., Suite 100, Brockville, ON, K6V 4N6
613-342-3840 ext. 2454 or John.Kalivas@uclg.on.ca

234-2025-4857

November 12, 2025

Dear Head of Council,

On October 23, 2025, our government introduced the *Fighting Delays, Building Faster Act, 2025* ([Bill 60](#)). Through this legislation and other changes, we are protecting Ontario's economy and keeping workers on the job by cutting red tape, getting shovels in the ground faster and supporting the construction of homes, roads and infrastructure.

The bill contains bold actions, creating the conditions for building housing and transportation infrastructure faster to support families, attract investments, create good jobs and keep Ontario competitive.

You are invited to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided with this letter and share any feedback you may have.

If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca.

In the face of economic uncertainty, we must protect Ontario. I look forward to continued collaboration with you, our municipal partners, to build the more prosperous, resilient and competitive economy that Ontario needs today, tomorrow, and in the decades to come.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Prabmeet Sarkaria, Minister of Transportation
Doug Downey, Attorney General of Ontario
Todd McCarthy, Minister of the Environment, Conservation and Parks & Acting Minister of Infrastructure
Graydon Smith, Associate Minister of Municipal Affairs and Housing
Robert Dodd, Chief of Staff, Minister's Office
Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing
Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing
Municipal Chief Administrative Officers

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 3 of the Bill would make amendments to the *Development Charges Act, 1997*.

Land Acquisition Costs

A new subsection 7 (3.1) of the *Development Charges Act, 1997* would require development charge-eligible land acquisition costs to be part of a class in a development charge by-law consisting only of those costs. Land acquisition costs would, pursuant to a new section 5.3, be exempted from the historic service level cap, and these costs, for certain services, would be limited to those that relate to the ten-year period after the background study.

A new subsection 35 (1.1) of the Act would provide that money in an existing reserve fund established to pay for growth-related capital costs of eligible services can continue to be used for growth-related land acquisition costs of the applicable service, so long as those costs are not being paid from the reserve fund for the land acquisition class.

Requiring Local Service Policies

A new subsection 59 (2.2) of the Act would require municipalities that levy development charges to establish local service policies for each service to which the by-law relates and for which a part of the service would be provided as a local service.

The local service policy must identify the works or classes of works that are intended to be for the provision of local services. It could also identify works or classes of works that are not intended to be for the provision of local services (e.g. works that would be funded through development charges) or works or classes of works that would only partially be intended to be for the provision of local services.

A municipality could not require a work for the provision of local service to be paid for or constructed as a condition of land division if it is not identified as being intended to be so provided in the local service policy. This rule applies on the earlier of 18 months after Royal Assent or the day on which the local service policy is established.

The municipality would need to send a copy of the local service policy to the Minister of Municipal Affairs and Housing on request, by the date specified in the request.

If a local service policy has been established, it must be reviewed and a resolution passed by council at the same time as a development charge by-law is passed, indicating whether revisions would be needed.

Requiring Treasurer's Statements to be Submitted by a Specific Date

Subsection 43 (1) of the Act is amended to require the municipal treasurer to give council a development charges financial statement (commonly referred to as the treasurer's statement) on or before June 30 annually. Subsection 43 (3) of the Act is amended to require the treasurer to give a copy of the financial statement to the Minister of Municipal Affairs and Housing no later than July 15 of the year in which the statement is provided to council.

Requiring Municipal Documents to be Submitted to the Ministry on Request

A new subsection 10 (5) of the Act would require municipal councils to give a copy of the development charge background study to the Minister of Municipal Affairs and Housing on request, by the deadline specified in the request

A new subsection 13 (5) of the Act, requires municipal councils to give a copy of the development charge by-law passed by the municipality to the Minister on request, by the deadline specified in the request.

You may provide your comments on the proposed changes to the *Development Charges Act, 1997* through the Ontario Regulatory Registry ([25-MMAH018](#)) from October 23, 2025 to November 22, 2025.

Municipal Act – Ministry of Municipal Affairs and Housing

Schedule 7 of the Bill propose changes to the *Municipal Act, 2001*, to transfer jurisdiction over water and wastewater (sewage) services from Peel Region to the lower-tier municipalities of Mississauga and Brampton, and Caledon, effective January 1, 2029, or a different date as prescribed by the Minister. The proposed amendments prevent the transfer of jurisdiction over water and wastewater back from the lower-tier municipalities to Peel Region using existing authority to transfer services in the *Municipal Act, 2001*.

You may provide your comments on the proposed changes to the *Municipal Act, 2001*. through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

Planning Act – Ministry of Municipal Affairs and Housing

Schedule 10 of the Bill proposes the following amendments to the *Planning Act* that would help create the conditions necessary to support housing and community development. If passed, the proposed changes would:

- Provide authority for the Minister to make regulations that would remove the need for certain minor variances,
- Allow certain official plan amendments modifying the authorized uses of land within a Protected Major Transit Station Areas (PMTSA) to be exempt from Minister's approval,
- Make provincial policy statements inapplicable with respect to all Minister's decisions under the *Planning Act* outside the Greenbelt Area. A transparent and accountable oversight framework would be developed to support implementation,
- Enable all upper-tier municipalities to establish regional Community Improvement Plans (CIPs) without being prescribed, allow municipalities to fund the CIPs of their respective upper- or lower-tier municipalities, and, for upper-tier municipalities without planning responsibilities, to revive CIPs that were in effect on the day before the municipality lost its planning responsibilities, and
- Enable Minister's zoning orders (MZO) to be made by non-regulatory orders and require them to be published on a Government of Ontario website.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario and the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025:

- [ERO 025-1097](#) Proposed Planning Act Changes (Schedule 10 of Bill 60 - *Fighting Delays, Building Faster Act*, 2025).

We are also interested in receiving any comments you may have on associated consultation postings:

- [ERO 025-1099](#): Consultation on simplifying and standardizing official plans.
- [ERO 025-1100](#): Consultation to better understand the linkage between minimum lot sizes on urban residential lands and increased housing options and affordability.
- [ERO 025-1101](#): Consultation to understand current municipal practices with respect to green development standards at the lot level (outside of building) in order to assess whether future changes are needed to prohibit mandatory green development standards in order to improve consistency and clarity across Ontario.

The Environmental Registry postings provide additional details regarding the proposed changes.

City of Toronto Act, 2006 – Ministry of Municipal Affairs and Housing

The proposed change would, through a proclamation order, remove the City of Toronto's authority, under the *City of Toronto Act, 2006*, to require green roofs or other alternative roof surfaces on buildings, effective November 3, 2025.

Residential Tenancies Act – Ministry of Municipal Affairs and Housing / Ministry of the Attorney General

Schedule 12 of the Bill amends the *Residential Tenancies Act, 2006* (RTA) to help address delays and support backlog reduction efforts at the Landlord and Tenant Board (LTB) and adjust the balance of landlord and tenant rights and responsibilities. If passed, the proposed changes would:

- Remove the requirement for a landlord to provide compensation to a tenant when evicting for personal use of the rental unit, if the landlord gives at least 120 days' notice of termination, instead of the required 60 days' notice;
- Shorten the notice period a landlord must provide to a fixed-term or month-to-month tenant to evict them for rent arrears from 14 days to 7 days;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB as part of a rent arrears hearing, if the tenant has not paid at least half of the rent arrears claimed in the application filed by the landlord;
- Remove a tenant's ability to raise issues that could otherwise be the subject of a tenant application to the LTB on the day of a rent arrears hearing, if the tenant has not given prior notice in accordance with LTB timelines;
- Specify a 15-day period for a landlord or tenant to request internal review of a final order or decision of the LTB; and

- Create new regulation-making authorities for the government to prescribe:
 - The form of a notice given by a landlord or tenant to terminate a tenancy.
 - Rules and guidelines for determining what qualifies as a “persistent” failure to pay rent / monthly housing charges, when they are due, by a tenant / member of non-profit housing co-operative.
 - Limitations on the LTB’s ability to postpone the enforcement of an eviction order and/or factors the LTB must consider before postponing enforcement.
 - Limitations, conditions, or tests related to a tenant / member of non-profit housing co-operative making a motion to set aside an eviction order that has been issued, without a hearing, when the tenant/member has given notice of termination to a landlord/co-op, or the parties have entered into an agreement to end a tenancy.
 - Limits or conditions on the power of the LTB to review its final decisions and orders.

The proposed amendments would come into force on a day to be named by order of the Lieutenant Governor in Council.

You may provide your comments on the proposed change through the Ontario Regulatory Registry from October 23, 2025, to November 22, 2025 at the links below:

- [RR 25-MMAH019](#): Seeking Feedback on Proposed Amendments to the Rules Related to Tenants Raising New Issues at a Landlord and Tenant Board (LTB) Rent Arrears Hearing
- [RR 25-MMAH024](#): Seeking Feedback on Proposed Amendments to Shorten the Rent Arrears Eviction Notice Period
- [RR 25-MMAH025](#): Seeking Feedback on Proposed Amendments to the Compensation Requirements for Landlord's Own Use Evictions
- [RR 25-MAG017](#): Seeking Feedback on Proposed Amendment to the Residential Tenancies Act, 2006 (RTA) to Shorten the Period of Time Available to Request a Review of an LTB order

Water and Wastewater Public Corporations Act – Ministry of Municipal Affairs and Housing

Schedule 16 of the Bill proposes a new Act which sets out a framework for a new delivery model for water and wastewater services. The new framework will include legislative authority for the Minister to:

- Designate corporations as water and wastewater public corporations by regulation.
- Require prescribed municipalities to deliver water and wastewater exclusively through a water and wastewater public corporation beginning on a date as prescribed.

Under the new framework, the Minister will have regulation-making authority, including the ability to:

- Prescribe duties and responsibilities for the water and wastewater public corporation.
- Govern the transfer, issuance, redemption and purchase of shares and dividends of a water and wastewater public corporation.
- Govern requirements related to the nomination, appointment, election, resignation or removal of members of the board of directors of the corporation.
- Govern powers for the water and wastewater public corporation to impose and collect fees and charges. If required by LGIC regulation, the Minister of Municipal Affairs and Housing would have oversight powers over rate plans (and additional plans that may be prescribed in regulations).
- Provide for additional transitional matters.

Subject to future regulations setting out the share allocation, the first corporation would provide water and wastewater services in Peel Region and would be jointly owned by Mississauga, Brampton and Caledon. A corporation would be incorporated under the *Ontario Business Corporations Act* at the direction of the Minister that the Minister would designate as a water and wastewater public corporation.

The council of a municipality prescribed by the regulations shall, by the date specified in the regulations, make by-laws transferring employees, assets, liabilities, rights and obligations of the municipality to a water and wastewater public corporation for the purpose of providing water and wastewater services.

You may provide your comments on the proposed changes to the *Municipal Act, 2001* through the Environmental Registry of Ontario (ERO) notice and the Ontario Regulatory Registry ([025-1098](#)) from October 23, 2025 to November 22, 2025.

GO Transit Station Funding Act – Ministry of Infrastructure

Schedule 4 of the Bill proposes changes the *GO Transit Station Funding Act, 2023*, to enable Municipalities the flexibility to specify payment of a transit station charge, in respect of any part of a development that consists of residential development, upon occupancy and require financial security to secure the payment of any transit station charge that is required to be paid upon occupancy of residential development.

Additional amendments will provide for the determination of a transit station charge that is payable upon occupancy of residential development.

You may provide your comments on the proposed change to the *GO Transit Station Funding Act, 2023* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Toronto Waterfront Revitalization Corporation Act – Ministry of Infrastructure

The proposed amendments to the *Toronto Waterfront Revitalization Corporation Act, 2002* would extend the mandate of Waterfront Toronto from 2028 to 2035, and allow for a further extension up to 2040.

The amendments also include provisions relating to a strategic review of Waterfront Toronto in 2031-32 that may inform the extension, a provision requiring the provincial government to consult with the federal government and City of Toronto prior to winding-up the corporation, and the repeal of provisions in the Act that are no longer applicable.

You may provide your comments on the proposed change to the *Toronto Waterfront Revitalization Corporation Act, 2002* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Schedule 15 of the Bill proposes to amend the *Transit-Oriented Communities Act, 2020*, which may allow the Minister to establish a Transit-Oriented Communities Advisory Panel. The Minister may appoint up to four individuals to this Advisory Panel and appoint a Chair from among them.

The Transit-Oriented Communities Advisory Panel would advise and make recommendations to the Minister, in respect of such matters as the Minister directs, related to infrastructure, transit-oriented community projects, land designated as transit-oriented community land under the Act, and other related matters.

The amendments will also enable the Minister to make an order requiring an owner of land designated as transit-oriented community land to enter into an agreement with a municipality addressing any matters that the Minister considers necessary for the appropriate development of the transit-oriented community land.

Municipalities will also be required to designate a municipal officer or employee to give to the Minister such information as the Minister requests with respect to the implementation of transit-oriented community projects that are located within that municipality.

You may provide your comments on the proposed change to the *Transit-Oriented Communities Act, 2020* through the Environmental Registry of Ontario (ERO) notice [025-1182](#) from October 23, 2025 to November 22, 2025.

Construction Act - Ministry of the Attorney General

Schedule 2 of the bill proposes the following amendments to the *Construction Act* that would, if passed, refine the new annual release of holdback system that was enacted in 2024 but that is not yet in force:

Section 30 is re-enacted in order to apply with respect to the abandonment or termination of a contract or subcontract, rather than to a circumstance in which a contractor or subcontractor defaults in the performance of a contract or subcontract.

Not-yet-in-force amendments to section 31 that would have been made by section 27 of Schedule 4 to the *Building Ontario For You Act (Budget Measures), 2024* – providing for annual lien expiry – are repealed. Section 31 is amended to retain the provisions of those amendments dealing with notice of termination and its effects. The not-yet-in-force re-enacted version of section 26 (payment of basic holdback) is consequently amended to require the annual release of holdback without the expiry of liens.

Section 87.4 is amended by adding a separate transition rule for alternative financing and procurement arrangements (otherwise known as “public-private partnerships”) and to adjust the transition rules respecting amendments made to section 31.

Transitional regulation-making authority in section 88 is made more generally applicable and is transferred from the Lieutenant Governor in Council to the Minister.

The amendments are to come into force at the same time as related amendments to the Act made by the *Building Ontario For You Act (Budget Measures), 2024*, except for the transitional regulation-making authority which comes into force on Royal Assent.

Ontario Water Resources Act - Ministry of the Environment, Conservation and Parks

Schedule 8 of the bill proposes amendments to the *Ontario Water Resources Act* (OWRA) that would, if enacted, would reduce the time and costs with providing on-site sewage treatment to on-farm worker housing by allowing larger systems (comprised of multiple systems with design capacities no greater than 10,000 L/d each and up to 50,000 L/d total per lot or parcel of land) to be regulated under the Ontario’s Building Code and exempting these systems from existing *Ontario Water Resources Act* requirements for environmental compliance approvals.

You may provide your comments on the proposed change to the *Ontario Water Resources Act* through the Environmental Registry of Ontario (ERO) notice [ERO 025-0900](#) from October 23, 2025 to November 22, 2025. In parallel, the government is also consulting on a policy proposal on how the Ontario Building Code will continue to provide protection to human health, the environment, and neighbouring properties in relation to these on-farm systems. You may provide comments on this supporting policy proposal to the Ontario Building Code through Environmental Registry of Ontario notice [ERO 025-0899](#) from October 24, 2025 to December 7, 2025.

Building Transit Faster Act, 2020 – Ministry of Transportation

Schedule 1 of the bill proposes amendments to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would remove barriers and streamline processes that may otherwise result in delays to the timely completion of provincial transit projects by:

- Reducing the notice period to property owners from 30 to 15 days for Metrolinx to conduct due diligence work (e.g., carrying out inspections, removing obstructions), extending access to municipal right-of-way and third-party lands to the operation and maintenance of projects, and expanding the application of Minister's access orders to additional infrastructure (e.g., tunnels, life safety systems, buildings, bridges). Amendments will also create Minister's regulation-making authorities to name additional infrastructure and to delegate powers for access orders to Metrolinx or to an MTO official.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario notice [ERO 025-1035](#).

Highway Traffic Act – Ministry of Transportation

Schedule 5 of the bill amends the *Highway Traffic Act* (HTA) to require applicants for a Driver's Licence, Photo Card and Registrant Identification Number demonstrate that the person is a resident of Ontario, that the person has legal status in Canada and, with respect to an application for a commercial class driver's licence, that the person is lawfully able to work in Canada.

The Schedule also makes amendments to Part II.1 of the HTA to address concerns about the impact of vehicle lane reductions on traffic flow, congestion, and transportation efficiency. Amendments to s.195.3 would prohibit all municipalities from reducing the number of motor vehicle lanes when installing new bicycle lanes. Regulation-making authority is also proposed that would allow the Minister to expand the prohibition to include other municipal activities or provide exemptions to the prohibition altogether.

Finally, amendments to s. 195.9 would streamline the process for reimbursement regarding the existing bicycle lane provisions.

You may provide your comments on the proposed changes through Environmental Registry of Ontario notice [ERO 025-1071](#) and Regulatory Registry notice [RR 25-MTO019](#).

Local Roads Boards Act – Ministry of Transportation

Schedule 6 of the bill amends the *Local Roads Boards Act* to allow owners of certain tax-exempt lands to make voluntary payments to their local roads boards. If approved by the Minister, the voluntary payments would be eligible for matching provincial government funding. The Minister is provided regulation-making authority to prescribe lands for this purpose, as well as to establish an approvals process for such payments. Other related amendments are made regarding record-keeping.

***Photo Card Act, 2008* – Ministry of Transportation**

Schedule 9 of the bill amends the *Photo Card Act, 2008*, to require that an applicant for a photo card establish that they are a resident of Ontario, and that they are in Canada lawfully.

***Public Transportation and Highway Improvement Act* – Ministry of Transportation**

Schedule 11 of the bill adds a new section to the *Public Transportation and Highway Improvement Act* (PTHIA), stating that various things under the Act do not constitute an expropriation or injurious affection.

This Schedule also repeals and replaces s. 117 of the Act. The Minister of Transportation has existing authority under this section to set mandatory standards for highways, including for municipal roads; however, there is no such regulation currently in place. Proposed amendments would support implementation of common road construction standards across the province by creating new regulation-making authorities to allow the province to prescribe requirements for road construction contracts, establish an exemption process, and set reporting requirements pertaining to road standards. Amendments also allow the Minister to require input from stakeholders regarding standards upon request.

You may provide your comments on the proposed change to the PTHIA related to road construction standards through the Environmental Registry of Ontario notice [ERO 025-1140](#).

***Towing and Storage Safety and Enforcement Act, 2021* – Ministry of Transportation**

Schedule 14 of the bill amends the *Towing and Storage Safety and Enforcement Act, 2021*, such that tow operators and vehicle storage operators are not required to submit their rates to the ministry for a service where a maximum amount for that service has been set by regulation.

You may provide your comments on the proposed changes through Regulatory Registry notice [RR 25-MTO017](#).